

SAN BERNARDINO VALLEY COLLEGE SHORT-TERM CLASSES FALL 2005

- First eight-week session begins: August 15, 2005
- Thirteen-week session begins: September 12, 2005
- Second nine-week session begins: October 10, 2005

701 South Mt. Vernon Avenue
San Bernardino, CA 92410
(909) 384-8990
www.valleycollege.edu



valley college

President's Message



This fall semester marks the beginning of our 80th year. During those eight decades, we have served nearly 700,000 students, preparing them for the world of work and for transfer to a four-year college or university.

Our campus has taken on a modern look with three new high tech buildings currently in operation and two more to be completed within the next 18 months. In addition, we will be reopening the Auditorium which has been closed for over two years, as well as unveiling our newly installed state-of-the-art artificial playing surface in our football stadium. In the midst of all of this, the new Campus Center, Art Building, Child Care Center, and Student Health Services Center will be under construction while old buildings are being demolished, making way for additional parking.

This fall we will also become the first community college in California to offer an online Honors Program whereby students can earn a degree from the comfort of their homes or from anywhere in the world.

New buildings, programs and technology have enhanced the learning environment but it is our faculty and staff that constitute the real heart of the campus. We are dedicated to the success of our students and are committed to inspiring each of them to attain their goals. I encourage each of you to take advantage of the many services we offer students. Many will help you succeed with the challenges you will face.

When we adopted our motto "Where Dreams Come True," it was inspired by our family of graduates and alumni. By enrolling this fall, you also become a part of that family. Thank you for choosing San Bernardino Valley College

Denise Whittaker
President, San Bernardino Valley College

Mission Statement

San Bernardino Valley College is a comprehensive community college dedicated to making lifelong learning opportunities accessible to a diverse student population. The college serves high school graduates and those over eighteen years of age. In addition, the college provides a gateway to higher education and vocational training for non-traditional populations, including: qualified high school students; re-entry adults; immigrants; the educationally or financially challenged; and those who cannot or choose not to attend the main campus.

The mission of San Bernardino Valley College is: to prepare students to transfer to four-year colleges and universities; to provide students with the knowledge and skills needed to succeed in business, industry and the professions; to advance the state and region's economic growth and global competitiveness through continuous workforce development; to work in partnership with the local community to improve the quality of life in the Inland Empire; and to prepare students for active participation in a multicultural society. The faculty and staff of San Bernardino Valley College are committed to student success and to teaching and service excellence.

Educational Philosophy

We believe:

- That a well-educated populace is essential to the general welfare of the community.
- That a quality education empowers the student to think critically, to communicate clearly, and to grow personally and professionally.
- That an enriched, culturally diverse learning environment promotes creativity, self-expression, and the development of problem-solving skills.
- That we must provide students with access to the resources, services, and technological tools that will enable them to achieve their educational goals.
- That we can measure our success by the degree to which our students become self-sufficient learners and contributing members of society.
- That plans and decisions must be based on an informed consideration of what will best serve students and the community.
- That we must model our commitment to lifelong learning by maintaining currency in our professions and subject disciplines.
- That all levels of the college organization must openly engage in sharing ideas and suggestions to develop innovative ways to improve our programs and services.
- That interactions between all members of the college community must be marked by professionalism, intellectual openness, and mutual respect.
- That we must hold ourselves and our students to the highest ethical and intellectual standards.
- That we must maintain a current, meaningful and challenging curriculum.
- That students succeed best when enrolled in classes that meet their interests and match their level of academic preparedness.
- That all members of our campus community are entitled to learn and work in an environment that is free from physical, verbal, sexual, and/or emotional threat or harassment.
- That institutional effectiveness must be verified annually by using empirical data as demonstrated through each standing committee in the collegial consultation process.
- That students learn best on a campus that is student-centered and aesthetically pleasing.
- That we must be responsible stewards of campus resources.

Adopted: June 2002. Revised: December 2004

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Accreditation – San Bernardino Valley College is fully accredited by the Western Association of Schools and Colleges. We are a member of the American Association of Community and Junior Colleges and the California Association of Community Colleges.

Accuracy Statement – The San Bernardino Community College District has made every effort to publish an accurate schedule of classes and may, without notice, change general information, courses, or programs offered. The reasons for change may include student enrollment, level of funding, or other issues decided by the district or college. The district and college also reserve the right to add to, change, or cancel any rules, regulations, policies and procedures as provided by law. Please visit the San Bernardino Valley College webpage at www.valleycollege.edu for the most up-to-date and accurate information.

Alternate Formats – This schedule of classes is available in Braille, large print and e-text formats. Contact Disabled Students Program and Services, (909) 384-4443 to inquire.

Non-Discrimination Policy – All programs and activities of the San Bernardino Community College District shall be operated in a manner that is free of discrimination on the basis of race, color, national origin, ancestry, religion, creed, sex, pregnancy, marital status, sexual orientation, age, handicap or veteran status.

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This supplemental schedule is designed for students enrolling after the beginning of the fall semester. Although we list several short-term offerings in this supplement, please review our full list of offerings at www.valleycollege.edu

ADMISSION AND REGISTRATION PROCEDURES

Step 1: Be admitted as a student.

You are a CONTINUING student if you were enrolled in classes at SBVC during the Spring or Summer 2005 terms. If you are a continuing student, skip ahead to Step 3!

You are a RETURNING student if you have attended SBVC in the past but did not enroll during the Spring or Summer 2005 terms. If you are a returning student, fill out an application. Bring it to the Admissions and Records Office in the AD/SS Building (Room 100). Once the Admissions Office has reactivated your status as a SBVC student, you can go to Step 3.

You are a NEW student if you have never attended SBVC. If you are a new student, either:

1. Fill out an application. Mail or bring it to the Admissions and Records Office in the AD/SS Building ; **or**,
2. Log on to www.valleycollege.edu and click on the link that will take you to the online application. You may download a copy of the application and complete it or you may complete the application form online. Once you have completed the application, you will need to submit the signature page to the Admissions and Records Office. When your signature has been received, you will be cleared to register for classes. Signed forms may be submitted by mail or in person.

Note: Applications must be submitted to the Admissions and Records Office and cleared before registering for classes online or by telephone.

If you are a high school junior or senior applying to attend both SBVC and high school concurrently, you must submit: 1) an application, 2) a Special Student Attendance form (available from the Admissions and Records Office or from your high school counselor), and 3) an official, sealed copy of your high school transcript. Additional information about enrolling while concurrently attending high school is found in the SBVC College Catalog.

If you are a public school student below grade 11, use the following steps:

- Parents must petition in writing to the Vice President of Student Services.
- The public school district of residence must grant approval in writing.
- Student must have proof of an overall high school 3.0 GPA or better as verified by an official transcript (except for students enrolling in Vocational Education courses).
- Must submit a Special Student Attendance Approval form.
- Must register in transfer level courses only (courses numbered 100-200).
- Must submit official high school transcript each semester while attending SBVC.

- Courses cannot duplicate courses currently available in their high school.

Step 2: Sign up for Assessment.

When you submit an application for admission in person, you will be able to choose a date and time for Assessment. All new students are **required** to participate in Assessment unless specifically exempted from this process. Taking the Assessment test will enhance your educational planning when you meet with a counselor.

If you mail your application or apply online, you must contact the Admissions and Records Office at (909) 384-4400 to make an appointment for Assessment. To get an appointment for the Ability-to-Benefit (ATB), please go to Financial Aid (AD/SS Building, Room 106).

Report at least fifteen minutes early on the assessment date you have chosen. Bring your appointment card with you as well as a photo ID (driver's license or school ID) and Social Security number or school ID number to take the Assessment test.

You may be exempt from Assessment if:

- You have an associate degree or higher from an accredited college or university; **or**,
- You have earned a score of 3 or higher in Advanced Placement Tests in **both** math and English; **or**,
- You have proof of taking an Assessment test at another California Community College within the last three years; **or**,
- You are taking courses for career advancement, to improve job skills, or to maintain certificate or license requirements **and** the courses you are taking do not require the math or English prerequisites; **or**,
- You are taking courses only for personal enrichment **and** are enrolled in 6 or fewer units in courses that do not have a math or English prerequisite **and** you have not completed more than 12 units total at the college.

You may be exempt from the English Assessment if:

- You received a grade of "C" or better in a prerequisite English course at the college level.

You may be exempt from the math Assessment if:

- You received a grade of "C" or better in a prerequisite math course at the college level within the last two years.

Here are questions students most often ask about Assessment:

Why is the Assessment required?

Assessment will place you in proper English, reading, and math courses. After your assessment is processed, a counselor will help you select appropriate courses for the semester and begin your educational plan.

If I don't do well on the Assessment, will I still be able to attend San Bernardino Valley College?

Yes. This is not a pass/fail exam. It is a tool to help you and the counselor make appropriate educational plans.

How long will Assessment take?

Approximately three hours.

What if I need accommodations to complete the test?

If you have a learning or physical disability that requires reasonable accommodation to complete the Assessment test, please contact Disabled Students Programs and Services, located in AD/SS Building, Room 105.

Do other colleges require Assessment?

Yes. Every community college in California is required to assess all new students. Most four-year colleges and universities also require an assessment of basic skills.

Step 3: Select your classes.

Take time to look through the list of course offerings in this schedule or at the eSchedule on our website. As you make your selections, think about the hours in the day you have available to take classes. If you would like help selecting your courses, stop by the Counseling Center in the AD/SS Building, Room 103. During the fall semester, counselors are available Monday through Thursday, 8:00 a.m. to 7:00 p.m., and Friday, 8:00 a.m. until 4:00 p.m.

If you wish to enroll in English, math, or another course that requires a prerequisite, you must satisfy the prerequisite before you will be permitted to enroll in the class. See page 5 for additional information about prerequisites.

For help in selecting first semester classes in a vocational program, see a counselor and/or refer to page 32 for a list of vocational advisors.

Remember to select some alternate courses, in case your first-choice classes are already closed by the time you register.

Step 4: Calculate your fees.

Each course listed in the schedule will tell you how many semester "units" of credit have been assigned to it. Your fees will be based on these units. Use steps A, B, C and D below to do a preliminary calculation of your fees:

- A. If you are a resident of California, multiply the number of units you will be taking by \$26 and enter the total here: _____
(Example: If you are taking 6 units, the total will be \$156.)

Note: If you are not a resident of California, multiply the number of units by \$177. Students who are both citizens and residents of a foreign country will also be required to pay a Capital Outlay fee of \$5 in addition to the non-resident fee.

- B. Add the required Health Fee of \$13.
- C. Add the required Student Center fee. To do this, multiply the number of units you will be taking by \$1 per unit. (Example: If you are taking 3 units the fee will be \$3.) The maximum amount paid per semester for the Student Center fee will be \$5. The computer will keep track of this for you.
- D. Add a \$1 Student Representation fee. (This fee may be waived for moral, financial, political, or religious reasons.) Use the fee payment coupon to note your reason for requesting a waiver for this fee.

Add the totals of items A, B, C and D above:

A) _____ + B) \$13 + C) _____ + D) \$1 = _____ .

Your preliminary calculations will be confirmed when you register by telephone or on the web.

You will also be given the option of purchasing an Associated Student (AS) Discount Sticker for \$5. If you decide to purchase an AS Sticker, you will be able to attend many sporting events, dances and other campus activities for free. In addition, you will receive discounts from many area businesses when you show your AS Sticker. Finally, showing your AS Sticker to the campus Bookstore cashier will enable you to receive 5% discount on the cost of your textbooks!

Do you need financial assistance to attend college?

You may be eligible for a fee waiver (Board of Governor's Waiver) if you or your parents qualify according to one of the following:

- Low income
- CalWorks/TANF recipient
- SSI recipient
- Veterans
- Child or spouse of disabled or deceased veteran

A fee waiver form is found on pages 27 and 28 of this schedule. Bring this form to the Financial Aid Office in the AD/SS Building for additional instructions and advice on how to proceed in obtaining a fee waiver. The fee waiver must be processed 24 hours prior to registering by telephone or the web.

The Financial Aid Office has a variety of other programs that may assist low-income students in reaching their goals. See page 28 for more detailed information.

Step 5: Make a date!

The first two weeks of web or telephone registration are open to students according to specific categories. These categories have been created to make your registration as easy as possible. Use the information in this schedule to identify the first day you will be able to register by web or telephone.

IMPORTANT NOTICE: You can register by web or telephone on your assigned day or any day thereafter. You cannot register before your assigned day. Since classes are filled on a first-come, first-served basis, it is

recommended that you register as soon as your date becomes available.

Step 6: Register by Web or Telephone.

You may register on the web at www.valleycollege.edu or by phone at (909) 888-1996.

In order to avoid lines, students are encouraged to register and pay by web or telephone. Incomplete applications, outstanding financial obligations, or Academic and Probationary issues may cause the system to disallow registration.

- Page 6 Fee Payment Coupon
- Page 7 Telephone Registration Instructions
- Page 8 Web Registration Instructions

Step 7: Pay your fees.

If you register before the semester starts and your payment is not received within five working days, your reserved place in your classes **may be dropped**. After the start of the semester you must pay at the time of registration. There are four ways to pay for classes:

Option One:

You may use a **credit card** (Visa or MasterCard) to pay fees when using the web or telephone registration systems. Print a copy of your SBVC registration schedule and verify withdrawals from your credit card provider for errors.

Option Two:

You may use the **U.S. mail** to submit your fee payment coupon (found on page 6), along with your check or money order made payable to San Bernardino Valley College, within five working days after you have registered by web or telephone. Write your student identification number or social security number in the lower left corner of your check/money order. **NOTE: Do not mail cash.** Mail your payment and coupon to:

**Web/Telephone Registration Payment Center
San Bernardino Valley College
701 S. Mt. Vernon Avenue
San Bernardino, CA 92410**

Option Three:

You may also pay your fees **in person** at the Admissions and Records Office in the AD/SS Building, Room 100. Office hours are Monday through Thursday, 8:00 a.m. to 7:00 p.m., and Friday, 8:00 a.m. to 4:00 p.m.

Option Four:

You may put your fee payment coupon and your check or money order made payable to San Bernardino Valley College in an envelope and place it into an on-campus drop-box. Drop-boxes are located in the Campus Center and adjacent to the Admissions and Records Office in the AD/SS Building.

Once your classes are confirmed over the Web/Telephone Registration systems, **YOU ARE RESPONSIBLE FOR ALL FEES INCURRED.** If you cannot attend the class(es) for which you have registered, you must drop your classes either in person or via the Web or Telephone Registration systems. See the "Policies for Students" pages in the back of this schedule for information on the Refund Policy for Fees.

***You've finished the registration process.
Welcome to the Fall 2005 Semester at SBVC!***

Print a copy of your schedule or request a printout from the Admissions & Records Office. **Remember to check for errors!**

San Bernardino Valley College

e Schedule

An online alternative to the printed schedule!
<http://www.valleycollege.edu/eSchedule>

Valley College is pleased to introduce a new online eSchedule that was created to speed up the registration planning process and provide quick and easy access to a complete listing of Fall 2005 classes.

The eSchedule gives students the option of downloading the entire semester schedule of classes onto their PC's hard drive so that internet delays or high usage of the website during peak registration hours/days does not delay retrieval of that information. Automatic updates can be downloaded in a matter of seconds.

The real beauty of the eSchedule is that you can see which courses are still available when you are scheduled for priority registration. Note: A link will take you to Campus Central to register.

Feedback and ideas regarding this site would be appreciated. We want this site to work for you.

PREREQUISITE/COREQUISITE INFORMATION

Questions & Answers

Q. What is a prerequisite, a corequisite or an advisory?

A. A prerequisite, corequisite, or departmental advisory is a limitation on enrollment in a particular class. A *prerequisite* is a requirement that **must** be met before a course is taken, while a *corequisite* is a course that must be taken at the same time as another course. A *departmental advisory* is a recommendation that **should** be met before taking a course, but is not required. If a course has a prerequisite/corequisite, the prerequisite course can be taken either prior to enrolling in the desired course **or** concurrently with the desired course.

Q. What grade must I receive in a prerequisite course to show that I have met the requirement?

A. To satisfy a prerequisite, you must have received a grade of "C" or better in the course.

Q. If I have not met the prerequisite, is there any possibility that I can take the course?

A. If you have not met a prerequisite, **it is possible to challenge the prerequisite.**

Q. What is a prerequisite challenge?

A. A prerequisite challenge is a process that allows students to demonstrate that they can succeed in a course even though they have not met the prerequisite. According to Title 5 of the California Code of Regulations (55201), a student may challenge a prerequisite on one or more of the following grounds:

- The student can demonstrate that he/she has the knowledge or ability to succeed in the course despite not meeting the prerequisite or corequisite requirements.
- The student will be subject to an undue delay in attaining his/her educational goal as outlined in his/her Student Educational Plan (SEP) because the prerequisite or corequisite course has not been made reasonably available.
- The prerequisite or corequisite is discriminatory or is being applied in a discriminatory manner.
- The prerequisite or corequisite has not been established in accordance with the district's approved process for establishing prerequisites or corequisites or was established in violation of Title V.

A challenge consists of documentation that the student provides to show his/her ability to succeed in the course. It is the student's responsibility to provide information to support a challenge.

Q. What is the process for challenging a prerequisite?

A. A student should proceed as follows:

- Prior to the beginning of the semester or session, the student should go to the appropriate Academic Division Office to challenge a prerequisite or corequisite. The Academic Division Office will provide consultation for the challenge process.
- The college is required to respond to a challenge within five working days. If the college does not give a decision within five working days, the student may stay in the class.
- The assessment process may be used to satisfy a prerequisite if the course placement recommended is equivalent to having completed the prerequisite course.
- If the prerequisite course has been successfully completed (with a "C" or better) at another college or university, the student must take an official copy of the college transcript to the Records Office (AD/SS Building). A records clerk will verify that the course taken meets the prerequisite and will have this information entered into the system to remove the computer prerequisite block. An unofficial copy of the transcript may help before the official copy arrives; nevertheless, the official copy of the transcript must be in the SBVC Records Office no later than the Friday of the second week after the term starts.
- If a student successfully challenges a prerequisite, no college credit is given. Students who have sufficient knowledge and experience may be able to earn credit for a course through "Credit by Examination." (For more information on this topic, see the College Catalog or come to the Records Office.)
- A student MAY appeal a challenge decision by contacting the appropriate Academic Division Dean or the Dean of Student Support, AD/SS Building, 103E.

Registration Fee Payment Coupon – Fall 2005

(Please return with payment)

Social Security No. _____ Student ID# _____ Birthdate _____ Day Telephone # _____

Name _____

Address _____

REQUIRED FEES:

Enrollment Fee	\$26 per unit	_____
Non-resident/Citizens of U.S. (\$151/unit plus enrollment fee \$26/unit)	\$177 per unit	_____
Non-resident/Citizens of Foreign Countries (\$151/unit plus enrollment fee \$26/unit plus Capital Outlay Fee \$5)	\$172 per unit <u>plus</u> \$5	_____
Health & Accident Fee	\$13	_____
Student Center Fee	\$1 per unit	_____
Student Representation Fee	\$1	_____

(This \$1 fee may be waived for moral, religious, political or financial reasons. Circle a reason if applicable, sign and drop in registration drop box in the Admissions and Records Office in the AD/SS Building.) Signature _____

OPTIONAL FEES:

Associated Students Discount Sticker	\$5	_____
Parking Fees	\$20 per semester; \$35 annually	_____

I have Financial Aid: BOGG and/or other _____
(Financial Aid/BOG Waiver recipients may still owe fees)

Send check or money order made payable to **SAN BERNARDINO VALLEY COLLEGE** TOTAL FEES \$ _____

Payment may be made by Check/Money Order/Credit Card. **ABSOLUTELY DO NOT SEND CASH!**

****All fees must be paid within five (5) business days during the registration period or your classes may be cancelled. After the start of the semester, you must pay at the time of registration. YOU WILL NOT BE BILLED!****

NAME: _____ SOC. SECURITY # _____ / _____ / _____ TOTAL AMOUNT TO BE CHARGED _____



Print Name as shown on card _____
Card Number (Please be accurate) _____
Signature of Card Holder _____ Expiration Date _____

PLAN YOUR SCHEDULE

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8:00 a.m.						
8:30 a.m.						
9:00 a.m.						
9:30 a.m.						
10:00 a.m.						
10:30 a.m.						
11:00 a.m.						
11:30 a.m.						
12:00 p.m.						
12:30 p.m.						
1:00 p.m.						
1:30 p.m.						
2:00 p.m.						
2:30 p.m.						
3:00 p.m.						
3:30 p.m.						
4:00 p.m.						
4:30 p.m.						
5:00 p.m.						
5:30 p.m.						
6:00 p.m.						
6:30 p.m.						
7:00 p.m.						
7:30 p.m.						

TELEPHONE REGISTRATION INSTRUCTIONS

STUDENTS: Please listen carefully to the voice response for instructions. If you experience any difficulty registering and need assistance, please call the Admissions and Records Office at (909) 384-4401. The HELP line is staffed Monday through Thursday, 8:00 a.m. – 7:00 p.m., and Friday, 8:00 a.m. – 4:00 p.m.

TELEPHONE REGISTRATION WORKSHEET • DIAL (909) 888-1996 A Voice Will Guide You Through Each Step

STEP 1 **To access registration**..... Press 1
To access grades..... Press 2

STEP 2 **To register for classes**

Enter your 9-digit Social Security number
 (No dashes or spaces required)..... _____

Enter your 6-digit birth date using your month, day, and year (mm/dd/yy)
Example: If you were born on February 12, 1972, enter 021272 _____

STEP 3 **Purchase AS Discount Sticker**

Yes Press 1
 Otherwise Press any other key

*Have this information ready for the next step:
 (Use eSchedule to create your schedule)*

Courses to add:

Reference #	Sec #	Units	Course	Day	Time

STEP 4 **To add a course**..... Press 1
To drop a course..... Press 2
To review your schedule..... Press 3
To accept schedule, receive balance & complete call... Press 6

STEP 5 **Credit Card**

To pay by credit card..... Press 1
 To skip this option..... Press any other key

Print a copy of your schedule or request a printout from the Admissions & Records Office immediately!

**To ensure your registration is successful,
 always wait for "Thank You" before hanging up.
 PAY YOUR FEES IMMEDIATELY TO BE ENROLLED IN ANY CLASS!**

Prior to the start of class, we must receive your payment within five working days or you may be dropped from all classes selected in this phone session. After the start of class, you must pay immediately. When dropped from class for non-payment, your space becomes available to other students who want to register for the class. It is your responsibility to insure that your transaction cleared by getting a copy of your schedule and checking bank withdrawal balances.

We are not responsible for any delay in the mail.

WEB REGISTRATION INSTRUCTIONS

STUDENTS: If you experience any difficulty registering during the registration period and need assistance, please call the Admissions and Records Office at (909) 384-4401. The HELP line is staffed Monday through Thursday, 8:00 a.m. – 7:00 p.m., and Friday, 8:00 a.m. – 4:00 p.m.

Web Registration Instructions:

1. Log on to www.valleycollege.edu
2. Log on to Campus Central.

New Students and Students Returning After an Absence

- a) Your initial login is your social security number.
- b) Your initial PIN is your date of birth.

The computer system will not allow you to use your social security number and date of birth more than once when you log onto the system. You must create a user name and password immediately. If your User ID and password need to be reset for any reason, please contact the Help Desk at (909) 384-4357 and give them your student identification number **AND** social security number.

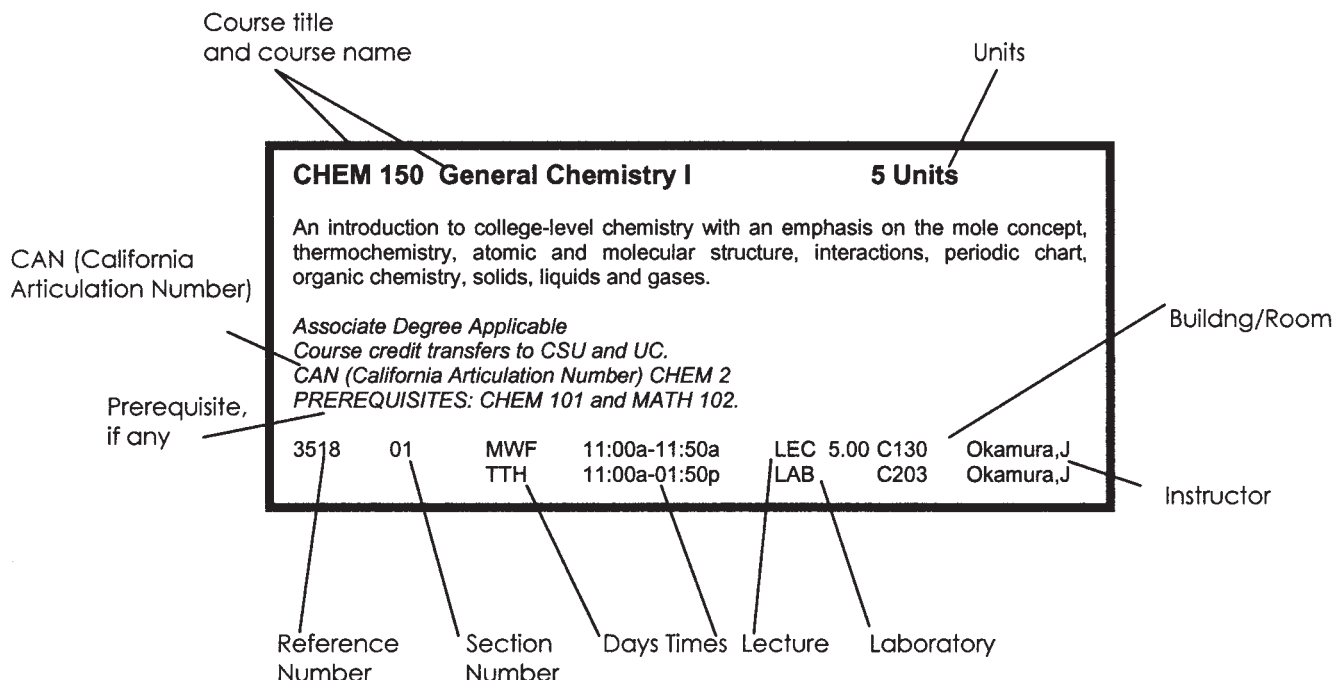
Continuing Students

- a) Enter your user ID and password to gain entry.

3. Click on the "Valley" online registration link. [Note: Remember that you may not access the registration link until on or after your priority date.]
4. Click on the semester you wish to register for.
5. Click on "Add a New Section" to register for your classes.
 - a) Use the four-digit reference number found in the printed schedule of classes or click on the "Browse the Schedule of Classes" link to see this information online.
 - b) Confirm your selection.
 - c) Repeat for all desired classes.
6. Click on "Drop a Section" if you wish to cancel registration for a class.
 - a) Click on the four-digit reference number of the class you want to drop.
 - b) Confirm your selection.
 - c) Repeat for all desired classes.
7. If desired, click on the "Purchase an AS Discount Sticker." (Note: Once this purchase is made, the sale cannot be cancelled through Web Registration.)
8. If desired, click "Pay now with your credit card." Visa and MasterCard are accepted.
 - a) Enter your card number and expiration date and click "Continue."
 - b) Confirm that the information submitted is correct, then click "Pay."
 - c) If your payment is successful, your account balance will be adjusted accordingly.
 - d) Click "Return to Registration."
9. Once all transactions are complete, exit Web Registration by clicking on the "Finished" link. Your registration will be created.
 - a) Click "Registration Statement" to view your statement. A new window will open.
 - b) PRINT A COPY OF YOUR STATEMENT AT THIS TIME.
 - c) Close this window.
10. Log out of Campus Central by clicking on the "log out" link.

If paying by check or money order, we must receive your payment within five working days during the registration period or you may be dropped from all classes selected in this Web session. When dropped from class for non-payment, your space becomes available to other students who want to register for this class. It is your responsibility to insure that your transaction cleared by getting a copy of your schedule and checking bank withdrawal balances.

HOW TO READ A SCHEDULE



HOW TO ADD OR DROP AFTER THE START OF CLASSES

If you revise your schedule, and if the total number of units taken changes, the amount of your fees will also change. You will have five working days during the registration period to pay your additional fees if additional payment is required. After the registration period ends, you are required to pay all fees immediately.

ADDING CLASSES: AFTER the Web/Telephone registration period has passed and beginning on the first day of class, there are two ways you can add a class, with payment due immediately if the total number of units you are taking also changes.

Option 1: Obtain a webcode authorization sticker from your instructor. Once you have obtained the webcode, log on to www.valleycollege.edu, enter the Campus Central system, and follow the directions to enter the web code authorization sticker information. Payment will be due immediately. YOU CANNOT ADD A CLASS VIA THE WEB after the "use by date" has expired.

Option 2: Obtain an ADD/DROP card from your instructor or from the Admissions & Records Office. Fill out the top portion of the card. Obtain either a webcode authorization sticker to place on the form or ask your instructor to sign the form. Bring the form to the Admissions & Records Office. Payment will be due immediately.

To pay:

- Use a credit card to pay over the web system, OR
- Bring your add/drop card and payment to the Admissions & Records Office, OR
- Submit your add/drop card and payment through the U.S. Mail. **Do not mail cash!** OR
- Drop your authorization sticker into an on-campus drop box.

Always retain your registration and schedule information and/or copy of the add/drop form until after final grades are posted.

DROPPING CLASSES: An instructor's signature is NOT required to DROP a class. To drop after the Web/Telephone registration period has ended, simply complete the ADD/DROP form, check the box labeled "drop" on the form and return the form to the Admissions and Records Office. You may also drop your classes on the web by logging on to www.valleycollege.edu. If you have questions, call (909) 888-1996 for assistance. **It is the student's responsibility to drop classes he/she is no longer attending.**

SAN BERNARDINO VALLEY COLLEGE

Ref Sec Days Time Type/Units Rm Instructor

FALL 2005 CLASS SCHEDULE

Ref Sec Days Time Type/Units Rm Instructor

SHORT-TERM CLASSES

BEGINNING
the week of
August 15, 2005

ACADEMIC ADVANCEMENT

ACAD 100 Strategies for College Success **1.00 Unit**

Introduces student to college services, procedures, policies, opportunities, and survival skills.

Associate Degree Applicable

Course credit transfers to CSU for elective credit only.

3000	01	MW	08:00a-09:15a	LEC	1.00	LIB147	AngeIo,D
Note: Ref. No. 3000 - 7 week class: 08/15 - 09/28							
3002	02	MW	09:30a-10:45a	LEC	1.00	LIB147	AngeIo,D
Note: Ref. No. 3002 - 7 week class: 08/15 - 09/28							
3004	03	MW	11:00a-12:15p	LEC	1.00	LIB147	Staff
Note: Ref. No. 3004 - 7 week class: 08/15 - 09/28							
3006	04	MW	12:30p-01:45p	LEC	1.00	LIB147	Stanskas,P
Note: Ref. No. 3006 - 7 week class: 08/15 - 09/28							
3008	05	TTH	08:00a-09:15a	LEC	1.00	LIB147	Strine,M
Note: Ref. No. 3008 - 7 week class: 08/16 - 09/29							
3010	06	TTH	09:30a-10:45a	LEC	1.00	LIB147	Strine,M
Note: Ref. No. 3010 - 7 week class: 08/16 - 09/29							
3012	07	TTH	11:00a-12:15p	LEC	1.00	LIB147	Strine,M
Note: Ref. No. 3012 - 7 week class: 08/16 - 09/29							
3014	08	TTH	12:30p-01:45p	LEC	1.00	LIB147	Greyraven,R
Note: Ref. No. 3014 - 7 week class: 08/16 - 09/29							
3016	09	F	07:00a-09:50a	LEC	1.00	LIB147	Uminski,K
Note: Ref. No. 3016 - 7 week class: 08/19 - 09/23							

3020	50	S	09:00a-12:50p	LEC	1.00	PS143	Uminski,K
Note: Ref. No. 3020 - 4 week class: 08/20 - 09/10							

Note: Class begins on Saturday, August 20, 2005, and meets the next three consecutive Saturdays. This course is associated with the WEEKEND EXPRESS PROGRAM. For more information, see the webpage or schedule.

3022	51	S	01:00p-04:50p	LEC	1.00	PS143	Ellison,A
Note: Ref. No. 3022 - 4 week class: 08/20 - 09/10							

Note: Class begins on Saturday, August 20, 2005 and meets the next three consecutive Saturdays. This course is associated with the WEEKEND COLLEGE PROGRAM. For more information, see the webpage or schedule.

ACCOUNTING

ACCT 010 Bookkeeping **3.00 Units**

Fundamentals of bookkeeping, such as recording transactions and use of controlling accounts and related schedules. Practice in opening, adjusting and closing various professional sets of books.

Associate Degree Applicable

3038	01	MW	01:00p-03:50p	LEC	3.00	B111	Zoumbos,N
Note: Ref. No. 3038 - 9 week class: 08/15 - 10/10							

CHILD DEVELOPMENT

CD 172 Family Child Care **1.00 Unit**

An introduction to in-home business practices, general development of children, and California licensing practices.

Associate Degree Applicable

Course credit transfers to CSU.

3614	01	S	09:00a-12:50p	LEC	1.00	NH252	Alvarado,K
08/20/05							
		S	09:00a-12:50p	LEC		NH252	Alvarado,K
09/10/05							
		S	09:00a-12:50p	LEC		NH252	Alvarado,K
09/24/05							
		S	09:00a-12:50p	LEC		NH252	Alvarado,K
10/08/05							

Note: Ref. No. 3614 - 8 week class: 08/20 - 10/08

DIESEL

DIESEL 022 Heavy-Duty Truck Brakes **2.00 Units**

Theory and practical shop work in the construction, operation, and repair of heavy-duty truck brake systems and components. Includes principles of hydraulic and pneumatic brake systems, anti-lock, and computer controlled braking systems used in today's modern heavy-duty diesel trucks and semi-tractors.

Associate Degree Applicable

3768	01	S	09:00a-11:50a	LEC	2.00	TRANA110	Pickney,A
		S	01:00p-03:50p	LAB		TRANA110	Pickney,A

Note: Ref. No. 3768 - 9 week class: 08/20 - 10/15

Note: Ref. No. 3768 will be held at the Transportation Center, 264 S. Leland Norton Way, San Bernardino.

LIBRARY TECHNOLOGY

LIB 062 Care and Repair of Library Materials **1.00 Unit**

Basic, hands-on instruction in the binding, repair, and care of printed library materials.

Associate Degree Applicable

4378	01	S	08:00a-09:10a	LEC	1.00	LIB147	Gideon,A
		S	09:15a-12:45p	LAB		LIB147	Gideon,A

Note: Ref. No. 4378 - 8 week class: 08/20 - 10/01



SAN BERNARDINO VALLEY COLLEGE

Ref Sec Days Time Type/Units Rm Instructor

MACHINE TECHNOLOGY

MACH 090B Engineering Blueprint Reading, Geometric Dimensioning and Tolerancing 3.00 Units

Blueprint interpretation with emphasis on terminology, Coordinate Measuring Machines (CMM), and concepts related to engineering drawing standards, geometric dimensioning and tolerancing language ANSI Y14.5, and how these apply to the engineering blueprint inspection processes.

Associate Degree Applicable

4424 02 MW 02:30p-05:20p LEC 3.00 ONTO Ratcliff, J
Note: Ref. No. 4424 - 9 week class: 08/15 - 10/12

Note: Ref. No. 4424 will be held at Walker Corporation, 1555 S Vintage Avenue, Ontario.

NURSING

NURS 100 Introduction to the Associate Degree Nursing Program 1.00 Unit

Introduction to core concepts in the nursing curriculum, student learning responsibilities, and strategies for success in the nursing program. REGISTRATION IS LIMITED TO STUDENTS WHO HAVE COMPLETED PROGRAM PREREQUISITES AND HAVE BEEN ACCEPTED INTO THE NURSING PROGRAM.

Associate Degree Applicable
Course credit transfers to CSU.

4872 01 M 01:00p-03:15p LEC 1.00 HLS132 Meines, M
Note: Ref. No. 4872 - 9 week class: 08/15 - 10/10

PSYCHOLOGY

PSYCH 100 General Psychology 3.00 Units

Survey of the nature of human behavior and a consideration of theories and principles pertaining to the topics of experimental design, perception, thinking, learning, personality, psychological testing, emotion and motivation.

Associate Degree Applicable
Course credit transfers to both CSU and UC.
CAN (California Articulation Number) PSY2

5494 26 MW 06:00p-09:15p LEC 3.00 HLS142 Hunt, M
Note: Ref. No. 5494 - 8 week class: 08/15 - 10/05

FALL 2005 CLASS SCHEDULE

Ref Sec Days Time Type/Units Rm Instructor

REAL ESTATE/ESCROW

REALST 100 Real Estate Principles 3.00 Units

Fundamentals of real estate covering basic laws and principles of California real estate. Required course for Real Estate Sales License.

Associate Degree Applicable
Course credit transfers to CSU.

5604 04 S 08:30a-11:50a LEC 3.00 B111 Durrett, M
S 12:30p-03:20p LEC B111 Durrett, M
Note: Ref. No. 5604 - 8 week class: 08/20 - 10/08

STUDENT DEVELOPMENT

SDEV 900 Assessment of Learning Disabilities 0.50 Unit

Introduction to history, general characteristics and legal definition of learning disabilities. Includes identification of students' learning strengths and weaknesses and the determination of students' eligibility for learning disability services. Emphasis on the LD services at the college and the development of an individualized education plan to compensate for any identified learning disability.

Graded on Credit/No Credit basis only.
Not Applicable to the Associate Degree

5804 01 ARR 1 HRS/WK LEC 0.50 AD105E Milligan, M
Note: Ref. No. 5804 - 8 week class: 08/15 - 09/30

SDEV 980 Education Planning 0.50 Unit

Develops student ability to create an individualized education plan. Instruction will include UC, CSU and independent university transfer requirements. Associate degree, certificate, and academic policies will be included. Course is for students who are decided on a college major.

Graded on Credit/No Credit basis only.
Not Applicable to the Associate Degree

5822 01 M 02:00p-03:45p LEC 0.50 B102 Staff
Note: Ref. No. 5822 - 6 week class: 08/15 - 09/19



Students failing to attend the first class session may be dropped by the instructor and their place given to a student who would like to add the class.

SAN BERNARDINO VALLEY COLLEGE

Ref Sec Days Time Type/Units Rm Instructor

FALL 2005 CLASS SCHEDULE

Ref Sec Days Time Type/Units Rm Instructor

WAREHOUSE

WAREHS 020 Introduction to Warehouse Operations 4.00 Units

Introduction to warehouse operations, the objectives of warehousing, software information systems used in warehousing, and warehouse safety. The lab portion of the course exposes students to hands on exercises in a functioning warehouse. Coursework prepares students for entry-level work in the field of warehousing.

Associate Degree Applicable

5844 03 TWTTH 08:00a-09:45a LEC 4.00 TRANA110 Staff
TWTTH 10:00a-11:45a LAB TRANA110 Staff

Note: Ref. No. 5844 - 7 week class: 08/16 - 09/30

Note: Ref. No. 5844 will be held at the Transportation Center, 264 S. Leland Norton Way, San Bernardino.

WAREHS 021 Forklift Operation and Certification 1.00 Unit

This course provides the student with training in forklift and other industrial powered trucks typically used in the warehousing and distribution industries. Training is provided in accordance with CalOSHA standards, and upon successful completion of the course, the student will receive certification in accordance with CalOSHA to operate a variety of forklift equipment.

Associate Degree Applicable

5850 03 M 08:00a-09:15a LEC 1.00 TRANA110 Staff
M 09:30a-12:50p LAB TRANA110 Staff

Note: Ref. No. 5850 - 8 week class: 08/15 - 10/03

Note: Ref. No. 5850 will be held at the Transportation Center, 264 S. Leland Norton Way, San Bernardino.

WATER SUPPLY ENGINEERING

WSE 140 Water Utilities Distribution I 3.00 Units

A general introduction to the principles and practice of hydraulics and water quality in the field of water supply distribution. Prepares student for the AWWA Grade I exam.

Associate Degree Applicable
Course credit transfers to CSU.

5856 03 MW 09:00a-12:15p LEC 3.00 C137 Chatterjee,A
Note: Ref. No. 5856 - 8 week class: 08/15 - 10/05

SHORT-TERM CLASSES

BEGINNING
the week of
September 12, 2005

AMERICAN SIGN LANGUAGE

ASL 109 American Sign Language I 4.00 Units

Develops communication skills in American Sign Language. Presents basic vocabulary and grammar of ASL within a review of the characteristics of the deaf community. Primary emphasis is on comprehension abilities.

Associate Degree Applicable
Course credit transfers to both CSU and UC.

4756 04 MWF 01:00p-02:50p LEC 4.00 NH228 Staff
Note: Ref. No. 4756 - 13 week class: 09/12 - 12/05

ARCHITECTURE & ENVIRONMENTAL DESIGN

ARCH 100 Environmental Design I 3.00 Units

An introduction to the design process, to the vocabulary of design and the basic principles of environmental design, landscape design, and urban planning.

Associate Degree Applicable
Course credit transfers to CSU.

3148 01 MW 06:00p-07:17p LEC 3.00 C137 Urbas,A
MW 07:30p-09:20p LAB C137 Urbas,A
Note: Ref. No. 3148 - 13 week class: 09/12 - 12/05

ART

ART 105 History of Modern Art 3.00 Units

Survey of Western modern art from 1900 to the present, including cubism, fauvism, futurism, totalitarianism, constructivism, impressionism, surrealism, post-impressionism, pop art, and architectural movements of the 20th century.

Associate Degree Applicable
Course credit transfers to both CSU and UC.

3170 01 MW 04:00p-05:50p LEC 3.00 LA100 Fox,L
Note: Ref. No. 3170 - 13 week class: 09/12 - 12/05



valley college

BOLD print denotes evening classes

SAN BERNARDINO VALLEY COLLEGE

Ref Sec Days Time Type/Units Rm Instructor

FALL 2005 CLASS SCHEDULE

Ref Sec Days Time Type/Units Rm Instructor

ART 120 Two-Dimensional Design 3.00 Units

A progressive study of the elements and principles of two-dimensional design. Focus on the concepts, tools, and techniques intrinsic to visual communication. Included are color theory and the use of color to manipulate the illusion of space on a two-dimensional plane.

Associate Degree Applicable
Course credit transfers to both CSU and UC.

3180 01 MW 01:00p-02:18p LEC 3.00 ART11 Cooper,B
MW 02:22p-04:20p LAB ART11 Cooper,B
Note: Ref. No. 3180 - 13 week class: 09/12 - 12/05

ART 124X4 Drawing 3.00 Units

A progressive study of the analysis and investigation of form, space, and concept using a variety of materials, such as charcoal, ink, pencil, tempera, collage, and mixed media.

Associate Degree Applicable
Course credit transfers to both CSU and UC.
CAN (California Articulation Number) ART 8
Note: ART 124X4 may be taken 4 times

3182 01 MW 09:00a-10:18a LEC 3.00 ART8 Andersen,M
MW 10:20a-12:20p LAB ART8 Andersen,M
Note: Ref. No. 3182 - 13 week class: 09/12 - 12/05
3186 02 TTH 01:00p-02:18p LEC 3.00 ART8 Andersen,M
TTH 02:20p-04:20p LAB ART8 Andersen,M
Note: Ref. No. 3186 - 13 week class: 09/13 - 12/08
3188 04 MW 06:00p-07:18p LEC 3.00 ART8 Morin,D
MW 07:20p-09:20p LAB ART8 Morin,D
Note: Ref. No. 3188 - 13 week class: 09/12 - 12/05

ART 126X4 Painting 3.00 Units

A progressive study of the fundamentals of painting including techniques of composition, color, mixing, spatial relationships, and imagery.

Associate Degree Applicable
Course credit transfers to both CSU and UC.
CAN (California Articulation Number) ART 10
Note: ART 126X4 may be taken 4 times

3190 01 TTH 09:00a-10:18a LEC 3.00 ART10 Andersen,M
TTH 10:20a-12:20p LAB ART10 Andersen,M
Note: Ref. No. 3190 - 13 week class: 09/13 - 12/08

ART 132X4 Life Drawing 3.00 Units

A progressive study of anatomy in figure drawing and an examination of the creative uses of human figures in art, including basic studies in contour, proportion, gesture, volume, and the functional qualities of the human form.

Associate Degree Applicable
Course credit transfers to CSU.
Limited transfer to UC; contact a counselor for details.
CAN (California Articulation Number) ART 24
Note: ART 132X4 may be taken 4 times

3196 01 MW 01:00p-02:18p LEC 3.00 ART10 White,C
MW 02:25p-04:20p LAB ART10 White,C
Note: Ref. No. 3196 - 13 week class: 09/12 - 12/05

ART 145 Graphic Design 3.00 Units

Focus on the concepts and technical skills necessary to enter the graphic design field. The creative process as it applies to the communications industry, and the development of skills for producing print ready art is included.

Associate Degree Applicable
Course credit transfers to CSU.

3198 01 TTH 09:30a-10:48a LEC 3.00 ART1 Wallace,S
TTH 11:00a-12:50p LAB ART1 Wallace,S
Note: Ref. No. 3198 - 13 week class: 09/13 - 12/08

ART 148 Beginning Computer Graphics 3.00 Units

Focuses on desktop publishing and photographic digital imaging. Skills such as layout, page design, and scanning and photographic are practiced.

Associate Degree Applicable
Course credit transfers to both CSU and UC.

3200 03 MW 09:00a-10:18a LEC 3.00 NH205 Lucas,M
MW 10:20a-12:10p LAB NH205 Lucas,M
Note: Ref. No. 3200 - 13 week class: 09/12 - 12/05
3204 01 TTH 01:00p-02:18p LEC 3.00 ART1 Wallace,S
TTH 02:20p-04:10p LAB ART1 Wallace,S
Note: Ref. No. 3204 - 13 week class: 09/13 - 12/08
3206 02 MW 05:00p-06:18p LEC 3.00 ART1 BataIo,M
MW 06:30p-08:20p LAB ART1 BataIo,M
Note: Ref. No. 3206 - 13 week class: 09/12 - 12/05

ART 149 Intermediate Computer Graphics 3.00 Units

Focuses photographic digital imaging and manipulation. Skills such as scanning, photographic correction and combining photographic images are practiced. Projects will involve creating computer-generated images, integrating type, and inserting objects and a variety of material into photographs.

Associate Degree Applicable
Course credit transfers to CSU.
PREREQUISITE: ART 148

3208 03 MW 09:00a-10:18a LEC 3.00 NH205 Lucas,M
MW 10:20a-12:10p LAB NH205 Lucas,M
Note: Ref. No. 3208 - 13 week class: 09/12 - 12/05
3212 01 TTH 01:00p-02:18p LEC 3.00 ART1 Wallace,S
TTH 02:20p-04:10p LAB ART1 Wallace,S
Note: Ref. No. 3212 - 13 week class: 09/13 - 12/08
3214 02 MW 05:00p-06:18p LEC 3.00 ART1 BataIo,M
MW 06:30p-08:20p LAB ART1 BataIo,M
Note: Ref. No. 3214 - 13 week class: 09/12 - 12/05

ART 161 Digital Photography 3.00 Units

Focuses on visual communication and producing expressive images. Skills included are correcting and enhancing images using computers. This course is designed both for Art Department certificate majors and the general public. Students will supply their own film or digital camera and output media supplies.

Associate Degree Applicable
Course credit transfers to both CSU and UC.

3220 02 MW 06:00p-07:18p LEC 3.00 NH205 Butterfield,J
MW 07:20p-09:10p LAB NH205 Butterfield,J
Note: Ref. No. 3220 - 13 week class: 09/12 - 12/05

Is there a prerequisite for the class you are planning to take? See a Counselor!

SAN BERNARDINO VALLEY COLLEGE

Ref Sec Days Time Type/Units Rm Instructor

FALL 2005 CLASS SCHEDULE

Ref Sec Days Time Type/Units Rm Instructor

ART 175X4 Sculpture 3.00 Units
A progressive study of the fundamentals of sculpture with a focus on techniques of three-dimensional composition, spatial relationships, and imagery including armature building and plaster mold making.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) ART 12

Note: ART 175X4 may be taken 4 times

3222 01 TTH 01:00p-02:18p LEC 3.00 ART2 Thompson,R
TTH 02:20p-04:10p LAB ART2 Thompson,R
Note: Ref. No. 3222 - 13 week class: 09/13 - 12/08

ART 180 Beginning Computer Animation 3.00 Units

Focuses on computer animation, rendering and modeling. The introduction semester emphasizes the construction of space environments and objects in motion. Included are the principles and skills for building objects in a landscape, and changing environmental overtime such as clouds, atmospheric conditions, and reflections.

Associate Degree Applicable

Course credit transfers to CSU.

DEPARTMENTAL ADVISORY: ART 148

3224 01 MW 01:00p-02:18p LEC 3.00 ART1 Williams,S
MW 02:22p-04:15p LAB ART1 Williams,S
Note: Ref. No. 3224 - 13 week class: 09/12 - 12/05

ART 185 Beginning Web and Multimedia Design 3.00 Units

Focus on elements of Web page and CD-ROM production. The course will emphasize preparing material and designing for interactive projects. Practical and theoretical understanding of problems relating to digital technologies will be stressed.

Associate Degree Applicable

Course credit transfers to CSU for elective credit only.

DEPARTMENTAL ADVISORY: ART 148.

3226 01 MW 09:00a-10:17a LEC 3.00 ART1 Williams,S
MW 10:18a-12:10p LAB ART1 Williams,S
Note: Ref. No. 3226 - 13 week class: 09/12 - 12/05

ART 186 Intermediate Web and Multimedia Design: Flash 3.00 Units

Focus on interactive motion graphics for web site and disk distribution, using applications such as Macromedia Flash. Emphasis will be given to design concept as well as an understanding of structure and impact web media and CD-ROM.

Associate Degree Applicable

Course credit transfers to CSU for elective credit only.

DEPARTMENTAL ADVISORY: ART 185.

3228 01 MW 09:00a-10:17a LEC 3.00 ART1 Williams,S
MW 10:18a-12:10p LAB ART1 Williams,S
Note: Ref. No. 3228 - 13 week class: 09/12 - 12/05

ART 240X4 Glassblowing 3.00 Units
A progressive study of glass working techniques including designing and producing vessel and sculptural forms in hot glass. Emphasis on exploration of color, repeatable forms, sand blasting, and non-conventional methods.

Associate Degree Applicable

Course credit transfers to CSU.

Note: ART 240X4 may be taken 4 times

3246 01 MW 09:00a-10:18a LEC 3.00 ART3 Reed,K
Stewart,J
MW 10:30a-12:20p LAB ART3 Reed,K
Stewart,J

Note: Ref. No. 3246 - 13 week class: 09/12 - 12/05

ART 285 Honors in Art 3.00 Units
A study of contemporary movements in art and the way these ideas are manifest in the work of artists. Examination of the major innovations of Modernism and the impact of language, politics, and the mass media on contemporary art.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: Complete ART 102 or ART 120X4 or

ART 124X4 or ART 126X4 with an A or B, OR

COREQUISITE: ART 102 or ART 120X4 or ART 124X4 or
ART 126X4 and an overall GPA of 3.0 or higher.

3250 01 MW 10:00a-11:50a LEC 3.00 ART10 White,C
Note: Ref. No. 3250 - 13 week class: 09/12 - 12/05

BIOLOGY

BIOL 102 Human Biology 4.00 Units
An introduction to biological principles for students interested in allied health careers, emphasizing science as a process and the molecular and cellular basis for the functions of the human body.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

3336 01 TTH 05:00p-06:50p LEC 4.00 HLS235 OIivera,C
TTH 07:00p-08:50p LAB HLS235 OIivera,C
Note: Ref. No. 3336 - 13 week class: 09/13 - 12/08

BIOL 104 Human Ecology 3.00 Units
Discussion of the ecological consequences of human resource use and population growth. Emphasis is on the earth's life support systems and current environmental problems threatening human health and species survival.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

3342 03 TTH 02:00p-03:50p LEC 3.00 HLS134 Greyraven,R
Note: Ref. No. 3342 - 13 week class: 09/13 - 12/08

Students failing to attend the first class session may be dropped by the instructor and their place given to a student who would like to add the class.

SAN BERNARDINO VALLEY COLLEGE

Ref Sec Days Time Type/Units Rm Instructor

FALL 2005 CLASS SCHEDULE

Ref Sec Days Time Type/Units Rm Instructor

BUSINESS ADMINISTRATION

BUSAD 103 Marketing Principles 3.00 Units
 Management-oriented course which includes principles and methods of marketing as practiced by all successfully managed business firms.
Associate Degree Applicable
Course credit transfers to CSU.

3450 02 T 06:00p-09:50p LEC 3.00 B201 Stauble,V
 Note: Ref. No. 3450 - 13 week class: 09/13 - 12/06

BUSAD 198 Business Administration Work Experience 2.00-4.00 Units
 Supervised training in the form of on the job employment that will enhance the student's educational goals. The student's major and job must match. Students work 5-20 hours per week to earn units using the following formula: for paid work, 75 hours = 1 unit; for volunteer work, 60 hours = 1 unit. Students may earn a total of 16 units toward graduation in Work Experience 198 courses. Students MUST be working for pay or volunteer before registering for a Work Experience class. NOTE: Only one section of Work Experience may be taken during a semester.
Associate Degree Applicable
Course credit transfers to CSU for elective credit only.

3468 04 ARR 13.5 HRS/WK WRKEX 2.00 B102 Staff
 Note: Ref. No. 3468 - 13 week class: 09/12 - 12/08
 3470 05 ARR 20 HRS/WK WRKEX 3.00 B102 Staff
 Note: Ref. No. 3470 - 13 week class: 09/12 - 12/08
 3472 06 ARR 26.5 HRS/WK WRKEX 4.00 B102 Staff
 Note: Ref. No. 3472 - 13 week class: 09/12 - 12/08
 Note: Mandatory orientation meeting on Monday, September 12, 2005 at 1:00 p.m. or 5:00 p.m. in B-102.

CHILD DEVELOPMENT

CD 100 Introduction to Child Development 3.00 Units
 Introduction to the field of children's studies designed to familiarize students with the profession, philosophy and principles of caring for children in a variety of settings.
Associate Degree Applicable
Course credit transfers to CSU.

3538 01 MW 11:00a-12:50p LEC 3.00 NH304 Knight,D
 Note: Ref. No. 3538 - 13 week class: 09/12 - 12/05

Courses that have been accepted into the California Articulation Number system are identified by a CAN number following the course description.

CD 105 Child Growth and Development 3.00 Units
 Growth and development of children from the prenatal period through adolescence; with an emphasis on individual, physical, cognitive, and socioemotional needs of children. Practical experience observing and interacting with children.
Associate Degree Applicable
Course credit transfers to CSU.
Limited transfer to UC; contact a counselor for details.
CAN (California Articulation Number) FCS 14

3562 10 W 01:00p-04:50p LEC 3.00 NH308 Adams,K
 Note: Ref. No. 3562 - 13 week class: 09/12 - 12/05
 3564 06 F 10:00a-02:20p LEC 3.00 NH252 Barnett,K
 Note: Ref. No. 3564 - 13 week class: 09/16 - 12/09
 3570 03 T 06:00p-09:50p LEC 3.00 NH252 Davis,K
 Note: Ref. No. 3570 - 13 week class: 09/13 - 12/06

CD 126 The Child, Family, and the Community 3.00 Units
 Essentials and principles of preschool programs as they relate to the child, parent and teacher with emphasis on the interactions among the child, family and the community.
Associate Degree Applicable
Course credit transfers to CSU.
 DEPARTMENTAL ADVISORY: CD 105.

3590 04 M 01:00p-04:50p LEC 3.00 NH249 Barnett,K
 Note: Ref. No. 3590 - 13 week class: 09/12 - 12/05

CD 133 Creative Science and Math Activities for Children 3.00 Units
 The study of basic scientific theories and practices for teaching young children simple methods and processes of science and math. Classifying, simple reasoning, observing, making hypothesis, testing, generalizing causes and effect, using energy, matter and living things are explored.
Associate Degree Applicable
Course credit transfers to CSU.
 PREREQUISITE: CD 105

3602 01 TTH 11:00a-12:50p LEC 3.00 NH304 Knight,D
 Note: Ref. No. 3602 - 13 week class: 09/13 - 12/08

COMPUTER INFORMATION TECHNOLOGY

CIT 020 Word Processing: Microsoft Word 3.00 Units
 The production of professional quality documents using Microsoft Word software including special features such as merging, sorting, and graphics.
Associate Degree Applicable
 DEPARTMENTAL ADVISORY: CIT 010 or CIT 009.

3650 01 W 06:00p-09:50p LEC 3.00 B207 Jackson,M
 Note: Ref. No. 3650 - 13 week class: 09/14 - 12/07

SAN BERNARDINO VALLEY COLLEGE

Ref Sec Days Time Type/Units Rm Instructor

FALL 2005 CLASS SCHEDULE

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**CIT 021 Word Processing: Advanced
Microsoft Word 3.00 Units**

The production of professional quality documents using Microsoft Word's advanced features. Prepares the student for Microsoft Certificate by enhancing and manipulating documents with special features.

Associate Degree Applicable
PREREQUISITE: CIT 020.

3652 01 W 06:00p-09:50p LEC 3.00 B207 Jackson,M
Note: Ref. No. 3652 - 13 week class: 09/14 - 12/07

**CIT 100 Introduction to Personal Computers
3.00 Units**

A survey course for the use of software tools such as word processing, spreadsheets, graphics, presentation and database using Microsoft Office which includes hands-on experience on PC compatible computers.

Associate Degree Applicable
Course credit transfers to CSU.

3678 50 S 08:30a-12:20p LEC 3.00 HLS231 Palacios,L
Note: Ref. No. 3678 - 13 week class: 09/17 - 12/10
Note: This course is associated with the WEEKEND COLLEGE PROGRAM. For more information, see the webpage or schedule.

**CIT 105 Introduction to Windows
2.00 Units**

Course will provide the necessary background to understand the graphical user interface of the most widely used operating system. An introduction to the computer operating system that simplifies the process of working with documents and applications, transferring data between documents, and organizing the manner in which one interacts with a computer.

Associate Degree Applicable
Course credit transfers to CSU.

3706 01 TTH 10:00a-10:50a LEC 2.00 B212 Jackson,M
TTH 11:00a-11:50a LAB B212 Jackson,M
Note: Ref. No. 3706 - 13 week class: 09/13 - 12/08
3708 02 T 06:00p-07:50p LEC 2.00 B207 Vajna,S
T 08:00p-09:50p LAB B207 Vajna,S
Note: Ref. No. 3708 - 13 week class: 09/13 - 12/06

CIT 114 Spreadsheets: Excel 3.00 Units

Production of workbooks using EXCEL, which integrates spreadsheet analysis, information management, and graphics. Includes the design and the use of worksheets; how to enter labels, numbers, formulas, and create graphs; how to format worksheets professionally; how to use Excel functions in different applications and understand the concept of data management in Excel; how to use the concept of what-if-analysis; how to consolidate data in a 3-D workbook and establish File Linking; and how to integrate Excel with the Web.

Associate Degree Applicable
Course credit transfers to CSU.
DEPARTMENTAL ADVISORY: CIT 100 or CIT 101.

3710 01 TTH 12:30p-02:20p LEC 3.00 B212 A1-Husseini,M
Note: Ref. No. 3710 - 13 week class: 09/13 - 12/08
3712 02 TH 06:00p-09:50p LEC 3.00 B212 Vajna,S
Note: Ref. No. 3712 - 13 week class: 09/15 - 12/08

**CIT 116 Database Management: Access
3.00 Units**

Development and maintenance of a database. Provides a working knowledge of designing a database and setting field properties, storing, retrieving, printing, and indexing records; creating informational and technical queries; developing customized forms and reports; establishing different types of relationships; integrating Access with the Web; and creating a database switchboard. Emphasis on developing a practical ability to use a database in a Windows environment with full graphical user interface functionality.

Associate Degree Applicable
Course credit transfers to CSU.
DEPARTMENTAL ADVISORY: CIT 100 or cit 101.

3716 02 M 06:00p-09:50p LEC 3.00 B207 A1-Husseini,M
Note: Ref. No. 3716 - 13 week class: 09/12 - 12/05

CIT 118 Microsoft PowerPoint 3.00 Units

Introduction to a presentation graphics program for those who plan to make effective and compelling presentations. Instruction includes developing and customizing presentations by using charts, clip art, pictures, presentation templates WordArt, and information and graphics from Word, Excel and Access.

Associate Degree Applicable
Course credit transfers to CSU.
DEPARTMENTAL ADVISORY: CIT 105.

3718 01 W 06:00p-09:50p LEC 3.00 B212 Saxon,B
Note: Ref. No. 3718 - 13 week class: 09/14 - 12/07

**CIT 198 Computer Information Technology
Work Experience 2.00-4.00 Units**

Supervised training in the form of on the job employment that will enhance the student's educational goals. The student's major and job must match. Students work 5-20 hours per week to earn units using the following formula: for paid work, 75 hours = 1 unit; for volunteer work, 60 hours = 1 unit. Students may earn a total of 16 units toward graduation in Work Experience 198 courses. Students MUST be working for pay or volunteer before registering for a Work Experience class. **NOTEL** Only one section of Work Experience may be taken during a semester.

Associate Degree Applicable
Course credit transfers to CSU for elective credit only.

3728 02 ARR 13 HRS/WK WRKEX 2.00 B108 Vasquez,M
Note: Ref. No. 3728 - 13 week class: 09/12 - 12/08
3734 05 ARR 20 HRS/WK WRKEX 3.00 B108 Vasquez,M
Note: Ref. No. 3734 - 13 week class: 09/12 - 12/08
3736 06 ARR 26.5 HRS/WK WRKEX 4.00 B108 Vasquez,M
Note: Ref. No. 3736 - 13 week class: 09/12 - 12/08
Note: Mandatory orientation meeting on Monday, September 12, 2005 at 1:00 p.m. or 5:00 p.m. in B-108.

BOLD print denotes evening classes

SAN BERNARDINO VALLEY COLLEGE

Ref Sec Days Time Type/Units Rm Instructor

FALL 2005 CLASS SCHEDULE

Ref Sec Days Time Type/Units Rm Instructor

COMPUTER SCIENCE**CS 110 Fundamentals of Computer Science 3.00 Units**

An orientation in computer science for computer science majors. Topics include an overview of the computer discipline, the design and use of the computer devices, the art of problem solving and programming, and the representation of data. Includes hands-on experience in computer programming using languages such as Visual Basic.NET and C++.

*Associate Degree Applicable**Course credit transfers to CSU.**Limited transfer to UC; contact a counselor for details.***PREREQUISITE: MATH 095.**

3738	01	MW	11:00a-12:17p	LEC	3.00	HLS232	Bostros,S
		MW	12:30p-02:35p	LAB		HLS231	Bostros,S

Note: Ref. No. 3738 - 13 week class: 09/12 - 12/05

CS 120 Introduction to Visual Basic.NET 4.00 Units

An introduction to a Web-based programming language, Visual Basic.NET as it applies to scientific, business and manufacturing settings. Topics include problem solving, graphical user interface, program design, software tools, structured logic, object-oriented programming, graphics and animation, procedures, arrays, files, and Web projects.

*Associate Degree Applicable**Course credit transfers to CSU.**Limited transfer to UC; contact a counselor for details.**CAN (California Articulation Number) CSCI 6*

3740	01	TTH	12:30p-02:20p	LEC	4.00	HLS232	Bostros,S
		TTH	02:30p-04:20p	LAB		HLS231	Bostros,S

Note: Ref. No. 3740 - 13 week class: 09/13 - 12/08

CS 215 Programming with Java 4.00 Units

An introduction to the network-friendly language, Java. Topics include object-oriented design, multiple platform environment, program logic structures, graphical user interface, Visual J++, Java Applet and recursion.

*Associate Degree Applicable**Course credit transfers to both CSU and UC.***PREREQUISITE: CS 110.**

3748	01	TTH	06:00p-07:50p	LEC	4.00	HLS232	Racataian,C
		TTH	08:00p-09:50p	LAB		HLS231	Racataian,C

Note: Ref. No. 3748 - 13 week class: 09/13 - 12/08

ENGLISH**ENGL 911 Basic Grammar and Usage Review 1.00 Unit**

A review of basic English grammar (parts of speech and sentence structure) as well as a review of common errors in grammar and usage.

Not Applicable to the Associate Degree

3858	01	MW	01:00p-02:20p	LEC	1.00	NH102	Pa1,A
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Note: Ref. No. 3858 - 6 week class: 09/12 - 10/19

ENGL 914 Basic Writing 3.00 Units

Instruction in the fundamentals of writing. This course will provide instruction in practical grammar, punctuation, mechanics, spelling, sentence structure and paragraph writing.

*Not Applicable to the Associate Degree***PREREQUISITE: READ 950 or eligibility for READ 015***as determined by the SBVC assessment process.*

3874	15	MW	02:00p-03:50p	LEC	3.00	B112	Free,S
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Note: Ref. No. 3874 - 13 week class: 09/12 - 12/05

3882	17	TTH	11:00a-12:50p	LEC	3.00	NH223B	Kennedy,D
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Note: Ref. No. 3882 - 13 week class: 09/13 - 12/08

3884	06	TTH	01:00p-02:50p	LEC	3.00	NH203	Perez,E
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Note: Ref. No. 3884 - 13 week class: 09/13 - 12/08

3886	13	TTH	02:00p-03:50p	LEC	3.00	B208	Kennedy,D
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Note: Ref. No. 3886 - 13 week class: 09/13 - 12/08

ENGL 015 Preparation for College Writing 4.00 Units

A writing course designed to prepare students for ENGL 101. Primary focus on the development of the paragraph and short essay. Includes a review of grammar, sentence structure, and punctuation.

*Associate Degree Applicable***PREREQUISITE: ENGL 914 or eligibility for ENGL 015 as***determined through the SBVC assessment process.*

3928	11	MW	02:00p-04:45p	LEC	4.00	B108	Mahoney,A
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Note: Ref. No. 3928 - 13 week class: 09/12 - 12/05

3946	31	TTH	02:00p-04:45p	LEC	4.00	B109	Mohlenhoff,M
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Note: Ref. No. 3946 - 13 week class: 09/13 - 12/08

3960	28	MW	06:00p-08:45p	LEC	4.00	B208	Mahoney,A
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Note: Ref. No. 3960 - 13 week class: 09/12 - 12/05

3964	22	TTH	04:00p-06:45p	LEC	4.00	B102	Kellogg,E
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Note: Ref. No. 3964 - 13 week class: 09/13 - 12/08

3968	32	TTH	06:00p-08:45p	LEC	4.00	B205	Kent,M
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Note: Ref. No. 3968 - 13 week class: 09/13 - 12/08

ENGL 020 Fundamentals of News Writing 3.00 Units

A course in journalistic writing: reporting, feature writing, interpretation, editorial and column writing and critical review of the arts. Emphasis is on the most basic form, the news story.

*Associate Degree Applicable***PREREQUISITE: ENGL 914 or eligibility for ENGL 015***as determined by the SBVC assessment process.*

3972	01	MW	04:00p-05:50p	LEC	3.00	B208	Henry,M
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Note: Ref. No. 3972 - 13 week class: 09/12 - 12/05



SAN BERNARDINO VALLEY COLLEGE

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FALL 2005 CLASS SCHEDULE

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ENGL 022X4 Journalism Production 2.00 Units

A laboratory course for production of the campus newspaper. Students participate in all phases of newspaper production: writing, reporting, layout, advertising, photography, editing and distribution.

Associate Degree Applicable

Note: ENGL 022X4 may be taken 4 times

PREREQUISITE: ENGL 914 or eligibility for

ENGL 015 as determined by the SBVC assessment process.

3974 01 MW 01:00p-02:45p LAB 2.00 NH206 Maestre,J
Note: Ref. No. 3974 - 13 week class: 09/12 - 12/05

ENGL 032 Creative Writers 3.00 Units

Introductory course in creative writing focusing on poetry and fiction. Includes strategies for writing both poetry and fiction, and the development of critical standards for judging literature.

Associate Degree Applicable

PREREQUISITE: ENGL 914 or eligibility for ENGL 015 as determined by SBVC assessment process.

3976 01 TTH 04:00p-05:50p LEC 3.00 B108 Lamore,J
Note: Ref. No. 3976 - 13 week class: 09/13 - 12/08

ENGL 063 Chicano Literature 3.00 Units

Survey of representative Chicano literature including novels, drama, poetry and essays.

Associate Degree Applicable

3982 01 TTH 11:00a-12:50p LEC 3.00 B109 Moreno,D
Note: Ref. No. 3982 - 13 week class: 09/13 - 12/08

ENGL 065 African-American Literature 3.00 Units

A survey of some of the most important works written by African-Americans in the genres of poetry, drama, the short story, the novel and the essay.

Associate Degree Applicable

3984 01 MW 11:00a-12:50p LEC 3.00 B106 Jones,E
Note: Ref. No. 3984 - 13 week class: 09/12 - 12/05

ENGL 080 World Literature to the 17th Century 3.00 Units

An introduction to world literature from the beginning to the seventeenth century, including a critical analysis of selected samples of literature within the context of the culture and time in which they were written.

Associate Degree Applicable

PREREQUISITE: ENGL 914 or eligibility for ENGL 015 as determined by SBVC assessment process.

3988 01 MW 04:00p-05:50p LEC 3.00 B106 Free,S
Note: Ref. No. 3988 - 13 week class: 09/12 - 12/05

ENGL 101 Freshman Composition 4.00 Units

A writing course which emphasizes expository and argumentative essays. Includes reading and analysis of various forms of writing, instruction in library research and preparation of documented papers.

Associate Degree Applicable

Course credit transfers to CSU.

Limited transfer to UC; contact a counselor for details.

CAN (California Articulation Number) ENGL 2

PREREQUISITE: ENGL 015 or eligibility for ENGL 101

as determined through the SBVC assessment process.

4010 13 MW 12:00p-02:45p LEC 4.00 NH224 Wolcott,B
Note: Ref. No. 4010 - 13 week class: 09/12 - 12/05

4042 33 MW 04:00p-06:45p LEC 4.00 B109 Rushing,K
Note: Ref. No. 4042 - 13 week class: 09/12 - 12/05

4048 30 TTH 04:00p-06:45p LEC 4.00 B208 Notarangelo,J
Note: Ref. No. 4048 - 13 week class: 09/13 - 12/08

ENGL 102 Intermediate Composition and Critical Thinking 4.00 Units

Further work in the expository and argumentative essay with emphasis on the critical examination of literature and on analytical and explicatory writing.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: ENGL 101

4056 10 MW 10:00a-12:45p LEC 4.00 T101 Dial,D
Note: Ref. No. 4056 - 13 week class: 09/12 - 12/05

ENGL 120 Fundamentals of News Writing 3.00 Units

A course in journalistic writing: reporting, feature writing, interpretation, editorial and column writing and critical review of the arts.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) JOUR 2

PREREQUISITE: ENGL 101.

4076 01 MW 04:00p-05:50p LEC 3.00 B208 Henry,M
Note: Ref. No. 4076 - 13 week class: 09/12 - 12/05

ENGL 122X4 Journalism Production 2.00 Units

Students participate in all phases of the campus newspaper production: writing, reporting, layout, advertising, photography, editing, and distribution.

Associate Degree Applicable

Course credit transfers to CSU.

Note: ENGL 122X4 may be taken 4 times

PREREQUISITE: ENGL 101.

4078 01 MW 01:00p-02:45p LAB 2.00 NH206 Maestre,J
Note: Ref. No. 4078 - 13 week class: 09/12 - 12/05

ENGL 163 Chicano Literature 3.00 Units

Survey of representative Chicano literature including novels, drama, poetry and essays.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: ENGL 101

4088 01 TTH 11:00a-12:50p LEC 3.00 B109 Moreno,D
Note: Ref. No. 4088 - 13 week class: 09/13 - 12/08

SAN BERNARDINO VALLEY COLLEGE

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ENGL 165 African-American Literature 3.00 Units

A survey of some of the most important works written by African-Americans in the genres of poetry, drama, the short story, the novel and the essay.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: ENGL 101

4090 01 MW 11:00a-12:50p LEC 3.00 B106 Jones,E
Note: Ref. No. 4090 - 13 week class: 09/12 - 12/05

ENGL 232 Creative Writing 3.00 Units

An introductory course in creative writing, focusing on poetry and fiction and the development of critical standards for judging literature.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) ENGL 6

PREREQUISITE: ENGL 101.

4096 01 TTH 04:00p-05:50p LEC 3.00 B108 Lamore,J
Note: Ref. No. 4096 - 13 week class: 09/13 - 12/08

ENGL 280 World Literature to the 17th Century 3.00 Units

An introduction to world literature from the beginning to the 17th century, including a critical analysis of selected samples of literature within the context of the culture and time in which they were written.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

PREREQUISITE: ENGL 101.

4098 01 MW 04:00p-05:50p LEC 3.00 B106 Free,S
Note: Ref. No. 4098 - 13 week class: 09/12 - 12/05

ENGLISH AS A SECOND LANGUAGE

ESL 931 Patterns of Contemporary English II 4.00 Units

This is the second of a two-course basic skills sequence which together present an introduction of spoken and written English for non-native speakers of English. It provides instruction on listening comprehension, conversation, reading and writing. The course covers grammatical features, troublesome exceptions, elementary pronunciation and basic sentence patterns including complex sentences and simple paragraphs.

Not Applicable to the Associate Degree

PREREQUISITE: ESL 930 or eligibility as determined through the SBVC assessment process.

4106 02 TTH 06:00p-08:45p LEC 4.00 LA209 Lee,D
Note: Ref. No. 4106 - 13 week class: 09/13 - 12/08

FAMILY & CONSUMER SCIENCE

FCS 262 Nutrition Care 4.50 Units

The integration of academic knowledge and clinical field experience in dietary health care including nutrition care, dietary evaluation, education and case studies.

Associate Degree Applicable

Course credit transfers to CSU.

PREREQUISITE: FCS 162

COREQUISITE: FCS 260

4124 01 TH 04:00p-06:50p LEC 4.50 C137 Whisler,D
ARR 11.53 HRS/WK FIELD Whisler,D
Note: Ref. No. 4124 - 13 week class: 09/13 - 12/08

GEOGRAPHY

GEOG 102 Cultural Geography 3.00 Units

An introduction to the interrelationship of people and the land including population trends, regional analyses, livelihood patterns, and the origins of cities, agriculture, and religions.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) GEOG 4

4126 01 MW 04:00p-05:50p LEC 3.00 C106 Heibel,T
Note: Ref. No. 4126 - 13 week class: 09/12 - 12/05

GEOG 110 Physical Geography 3.00 Units

Basic physical elements of geography, especially climate, landforms, water, soils, native animal life and natural vegetation; their interrelationships and distribution.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) GEOG 6

4142 07 MW 04:00p-05:50p LEC 3.00 PS207 Sandlin,S
Note: Ref. No. 4142 - 13 week class: 09/12 - 12/05

HISTORY

HIST 100 United States History to 1877 3.00 Units

General survey of the history of the United States with an emphasis on political, economic, social, and cultural developments from the pre-Colonial period through the Civil War and Reconstruction period.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) HIST 8

CAN (California Articulation Number) HIST SEQ B

4194 11 MW 03:00p-04:50p LEC 3.00 HLS139 Gilbert,M
Note: Ref. No. 4194 - 13 week class: 09/12 - 12/07
4196 07 TTH 07:00a-08:50a LEC 3.00 HLS139 Penner,A
Note: Ref. No. 4196 - 13 week class: 09/13 - 12/08
4208 13 TTH 04:00p-05:50p LEC 3.00 HLS140 Master,J
Note: Ref. No. 4208 - 13 week class: 09/13 - 12/08

SAN BERNARDINO VALLEY COLLEGE

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FALL 2005 CLASS SCHEDULE

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HIST 101 United States History: 1865 to Present 3.00 Units

A general survey of the history of the United States from the Reconstruction era to present times. This course will emphasize the various social, political, cultural and economic forces which shaped North American history.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) HIST 10

CAN (California Articulation Number) HIST SEQ B

4220 09 MW 02:00p-03:50p LEC 3.00 HLS140 Rutherford,M

Note: Ref. No. 4220 - 13 week class: 09/12 - 12/07

4224 08 TTH 02:00p-03:50p LEC 3.00 HLS139 Calderon,C

Note: Ref. No. 4224 - 13 week class: 09/13 - 12/08

4232 18 ARR LEC 3.00 Calderon,C

Note: Ref. No. 4232 - 13 week class: 09/12 - 12/05

★ Note: Participation in this online class requires that students have access to a computer that is connected to the Internet, has a CD-ROM drive, and has sound output (speakers or headphones). Students should access the department's web site (<http://learnonline.sbccd.cc.ca.us/~history/online>) during the week prior to the semester start date. All information regarding this class will be found on that web site. The actual course itself will not be accessible to students until after the first day of the semester, August 15, 2005. As this is a late start class, instruction will begin on Monday, September 12, 2005.

4234 19 ARR LEC 3.00 Calderon,C

Note: Ref. No. 4234 - 13 week class: 09/12 - 12/05

★ Note: Participation in this online class requires that students have access to a computer that is connected to the Internet, has a CD-ROM drive, and has sound output (speakers or headphones). Students should access the department's web site (<http://learnonline.sbccd.cc.ca.us/~history/online>) during the week prior to the semester start date. All information regarding this class will be found on that web site. The actual course itself will not be accessible to students until after the first day of the semester, August 15, 2005. As this is a late start class, instruction will begin on Monday, September 12, 2005.

HIST 137 Racial and Ethnic Groups in United States History 3.00 Units

An introduction to United States history focusing on the experiences of racial and ethnic groups that spans from the early Colonial period to present times. This course chronologically presents various racial and ethnic groups and their experiences through major social, political, economic, and cultural events in United States history. This course compares the experiences of racial and ethnic groups, such as African Americans, Native Americans, Jewish immigrants, European immigrants, Asian Americans, and Latinos throughout the establishment and development of our nation.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

4244 01 TTH 09:00a-10:50a LEC 3.00 HLS139 Calderon,C

Note: Ref. No. 4244 - 13 week class: 09/13 - 12/08

4246 02 TTH 11:00a-12:50p LEC 3.00 HLS139 Calderon,C

Note: Ref. No. 4246 - 13 week class: 09/13 - 12/08

HIST 170 World Civilizations to 1500 3.00 Units

The first semester of a two-semester series emphasizing the political and cultural traditions as well as contributions of the world's great civilizations from the earliest societies through the classical age and up to 1492.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) HIST 14

4262 01 MW 04:00p-05:50p LEC 3.00 HLS140 Vargas,G

Note: Ref. No. 4262 - 13 week class: 09/12 - 12/07

4260 04 ARR LEC 3.00 Vansen11,M

Note: Ref. No. 4260 - 13 week class: 09/12 - 12/05

★ Note: Participation in this online class requires that students have access to a computer that is connected to the Internet, has a CD-ROM drive, and sound output (speakers or headphones). Students should access the department's web site (<http://learnonline.sbccd.cc.ca.us/~history/online/>) during the week prior to the semester start date. All information regarding this class will be found on that web site. The actual course itself will not be accessible to students until after the first day of the semester, August 15, 2005. As this is a late start class, instruction will begin on September 12, 2005.

HIST 171 World Civilizations Since 1492 3.00 Units

The second part of a two-semester series emphasizing the political and cultural traditions as well as the contributions of the world's great civilizations from 1492 to the present.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) HIST 16

4270 03 MW 01:00p-02:50p LEC 3.00 HLS139 Vargas,G

Note: Ref. No. 4270 - 13 week class: 09/12 - 12/05

HIST 222 Independent Study in History 1.00 Unit

Assigned projects involving research and analysis of selected topic(s) or directed study for students who are interested in furthering their knowledge of history on an independent study basis. For each unit earned, students are required to devote three hours per week throughout the semester. Prior to registration, a contract must be prepared. See department chairperson for details.

Associate Degree Applicable

Course credit transfers to CSU.

Limited transfer to UC; credit determined after transfer to UC.

Note: HIST 222 may be taken for a maximum of 3 units.

4280 01 ARR 4 HRS/WK DIR 1.00 LA133 Calderon,C

Note: Ref. No. 4280 - 13 week class: 09/12 - 12/05

Is there a prerequisite for the class you are planning to take? See a Counselor!



SAN BERNARDINO VALLEY COLLEGE

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FALL 2005 CLASS SCHEDULE

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HUMAN SERVICES**HUMSV 160 Human Services Aspects of Crime and Delinquency 3.00 Units**

The nature of correctional work; aims and objectives of correctional administration; probation and parole practices; types of institutions and services; and career opportunities in corrections.

Associate Degree Applicable
Course credit transfers to CSU.

4284 01 MW 01:00p-02:50p LEC 3.00 HLS144 Hooker,R
Note: Ref. No. 4284 - 13 week class: 09/12 - 12/07

HUMSV 167 Crisis Intervention, Assessment, Referral, and Evaluation 3.00 Units

History, definitions, models and techniques of crisis intervention strategies including interviewing, assessment, and community resources/referral. Analysis of types of crises, common dangers and coping methods.

Associate Degree Applicable
Course credit transfers to CSU for elective credit only.

4286 01 M 06:00p-09:50p LEC 3.00 B112 Shackelford,C
Note: Ref. No. 4286 - 13 week class: 09/12 - 12/05

HUMSV 170 Introduction to Human Services 3.00 Units

Historical and theoretical perspectives of human services in response to social problems. Legal, ethical, and problem solving models are presented. Implications of ethnic, gender, and cultural diversity issues are discussed.

Associate Degree Applicable
Course credit transfers to CSU for elective credit only.

4292 03 W 06:00p-09:50p LEC 3.00 HLS145 Robinson,J
Note: Ref. No. 4292 - 13 week class: 09/14 - 12/07

HUMSV 172 Group and Family Dynamics 3.00 Units

A study of the dynamics operating in groups and families including the identification of healthy versus dysfunctional groups/families, methods of intervention, and techniques of facilitation treatment groups. This course is approved for continuing education credit for nurses. Provider approved by the California Board of Registered Nursing. Provider #01480 for 45 contact hours.

Associate Degree Applicable
Course credit transfers to CSU.

4294 01 MW 11:00a-12:50p LEC 3.00 HLS145 Robinson,J
Note: Ref. No. 4294 - 13 week class: 09/12 - 12/05

HUMSV 181 Alcohol/Drug Studies: Introduction 3.00 Units

Exploration of the psychological, sociological, and physical causes and effects of alcohol and drug abuse. This course qualifies for is approved for Continuing Education Credit for nurses. Provider approved by the California Board of Registered Nursing. Provider #01480 for 45 contact hours.

Associate Degree Applicable
Course credit transfers to CSU.

4304 01 MW 11:00a-12:50p LEC 3.00 HLS144 Harter,J
Note: Ref. No. 4304 - 13 week class: 09/12 - 12/05

HUMSV 189 Alcohol/Drug: Prevention and Intervention 3.00 Units

Overview of theories and strategies for the prevention and intervention with alcohol and drug abuse.

Associate Degree Applicable
Course credit transfers to CSU for elective credit only.

4324 01 T 06:00p-09:50p LEC 3.00 HLS143 Irby,C
Note: Ref. No. 4324 - 13 week class: 09/13 - 12/06

HUMSV 190 Drugs: Use and Abuse 3.00 Units

A survey of the impact of drug use and abuse in our society including the history, pharmacology, and physiological impact of each drug category and society's response to both drug use and abuse.

Associate Degree Applicable
Course credit transfers to CSU.

4326 01 TTH 11:00a-12:50p LEC 3.00 HLS144 Harter,J
Note: Ref. No. 4326 - 13 week class: 09/13 - 12/08

HUMSV 207 Career Specialist 3.00 Units

An introduction to career counseling including interviewing techniques, assessment tools, job opportunities, and models for developing occupational options.

Associate Degree Applicable
Course credit transfers to CSU for elective credit only.

4352 01 TH 06:00p-09:50p LEC 3.00 HLS144 Lee,K
Note: Ref. No. 4352 - 13 week class: 09/15 - 12/15

HUMSV 261C Selected Studies in Human Services: Family Violence 3.00 Units

Explores themes that are current and relevant in the area of Family Violence.

Associate Degree Applicable
Course credit transfers to CSU for elective credit only.

4356 01 TTH 01:00p-02:50p LEC 3.00 HLS145 Robinson,J
Note: Ref. No. 4356 - 13 week class: 09/13 - 12/08
Note: This is a course in "Family Violence" including "Domestic Violence".

SAN BERNARDINO VALLEY COLLEGE

Ref Sec Days Time Type/Units Rm Instructor

FALL 2005 CLASS SCHEDULERef Sec Days Time Type/Units Rm Instructor

**HUMSV 281A Selected Studies in Alcohol/Drug:
Addiction Severity Index (ASI)****1.00 Unit**

Explores addictions in the areas of Human Services, Alcohol/Drug Counseling, Mental Health, Human Development, and Corrections.

*Associate Degree Applicable**Course credit transfers to CSU for elective credit only.*4358 01 S 08:00a-11:50a LEC 1.00 HLS144 Cima,D
S 01:00p-04:50p LEC HLS144 Cima,DNote: Ref. No. 4358 - 2 week class: 09/17 - 09/24

MATHEMATICS

MATH 942 Arithmetic 3.00 Units

A basic skills course in arithmetic including the fundamental operations of whole numbers, fractions, decimals, ratios, proportions, and percents.

*Not Applicable to the Associate Degree*4476 15 MW 04:00p-05:50p LEC 3.00 C129 Badibanga,M
Note: Ref. No. 4476 - 13 week class: 09/12 - 12/05**MATH 952 Prealgebra 4.00 Units**

A basic skills course designed to bridge students between arithmetic and algebra with an emphasis on speaking, listening, reading, and writing in communicable mathematics terminology.

*Not Applicable to the Associate Degree**PREREQUISITE: MATH 942 or equivalent.*4550 17 MWF 01:00p-02:50p LEC 4.00 C133 Anemelu,V
Note: Ref. No. 4550 - 13 week class: 09/12 - 12/05**MATH 090 Elementary Algebra 4.00 Units**

Covers the basic concepts typically introduced in high school algebra including simple equations, word problems, factoring, fractions, graphing, and quadratic equations.

*Associate Degree Applicable**PREREQUISITE: MATH 952 or MATH 952D or eligibility for**MATH 090 as determined through the SBVC assessment process.*4622 11 MWF 01:00p-02:50p LEC 4.00 C130 Ting,L
Note: Ref. No. 4622 - 13 week class: 09/12 - 12/05**MATH 093 Plane Geometry 3.00 Units**

A review of high school geometry including mathematical logic, geometric constructions, congruences, similarities, and other properties of basic closed plane figures.

*Associate Degree Applicable**PREREQUISITE: MATH 090 or eligibility for MATH 095 as**determined through the SBVC assessment process.*4660 01 MWF 11:00a-12:20p LEC 3.00 HLS134 Staff
Note: Ref. No. 4660 - 13 week class: 09/12 - 12/05**MATH 115 Ideas of Mathematics 3.00 Units**

Designed for liberal arts majors, this course includes sets, propositional logic, inductive reasoning and applications.

*Associate Degree Applicable**Course credit transfers to both CSU and UC.**CAN (California Articulation Number) MATH 2**PREREQUISITE: MATH 095 or eligibility for MATH 102 as determined through the SBVC assessment process.*

4732 02 MW 04:00p-05:50p LEC 3.00 C130 Gilbert,J

Note: Ref. No. 4732 - 13 week class: 09/13 - 12/08

Note: A Scientific Calculator is required for this course.

MATH 265 Linear Algebra 3.00 Units

An introduction to linear algebra that compliments advanced courses in calculus. Topics include systems of linear equations, matrix operations, determinants, vectors and vector spaces.

*Associate Degree Applicable**Course credit transfers to both CSU and UC.**CAN (California Articulation Number) MATH 26**PREREQUISITE: MATH 250.*

4748 01 MW 04:00p-05:50p LEC 3.00 PS255 Reid,Z

Note: Ref. No. 4748 - 13 week class: 09/12 - 12/05

MUSIC

**MUS 121 Music Literature I - Middle Ages
Through Classicism 3.00 Units**

An overview of music's historical development from the Middle Ages through Classicism. Emphasis is on appreciation of musical form and the role of music in a multicultural society to political and artist events.

*Associate Degree Applicable**Course credit transfers to both CSU and UC.*

4844 01 MW 04:00p-05:50p LEC 3.00 NH206 Yoon,C

Note: Ref. No. 4844 - 13 week class: 09/12 - 12/05

PHYSICAL ED

**PE 222 Independent Study in Physical
Education 1.00 Unit**

Assigned problems involving research and analysis of selected topic or directed study for students who are interested in furthering their knowledge of physical education and athletics on an independent study basis. For each unit earned, students are required to devote three hours per week throughout the semester. Prior to registration, a contract must be prepared. See instructor for details.

*Associate Degree Applicable**Course credit transfers to CSU.**Limited transfer to UC; credit determined after transfer to UC.**Note: PE 222 may be taken for a maximum of 3 units.**PE 222 continued on next page...*

SAN BERNARDINO VALLEY COLLEGE

Ref Sec Days Time Type/Units Rm Instructor

FALL 2005 CLASS SCHEDULE

Ref Sec Days Time Type/Units Rm Instructor

PE 222 Independent Study in Physical Education 1.00 Unit

5048	04	ARR	4 HRS/WK	DIR	1.00	SG30	Bridges,D
Note: Ref. No. 5048 - 13 week class: 09/12 - 12/05							
5050	05	ARR	8 HRS/WK	DIR	2.00	SG30	Bridges,D
Note: Ref. No. 5050 - 13 week class: 09/12 - 12/05							
5052	06	ARR	12 HRS/WK	DIR	3.00	SG30	Bridges,D
Note: Ref. No. 5052 - 13 week class: 09/12 - 12/05							

PHYSICAL ED - VARSITY

PE/V 100 Intercollegiate Sports Activities 2.00 Units

Physical education credit for such varsity intercollegiate sports.

Associate Degree Applicable

Course credit transfers to CSU.

Limited transfer to UC; contact a counselor for details.

5178	09	ARR	13.25 HRS/WK	LAB	2.00	SG2	Bridges,D
Note: Ref. No. 5178 - 13 week class: 09/12 - 12/05							
Basketball (Varsity-Women)							
5180	10	ARR	13.25 HRS/WK	LAB	2.00	SG2	Bridges,D
Note: Ref. No. 5180 - 13 week class: 09/12 - 12/05							
Basketball (Varsity-Men)							
5182	11	ARR	13.25 HRS/WK	LAB	2.00	TRCK	Bridges,D
Note: Ref. No. 5182 - 13 week class: 09/12 - 12/05							
Cross Country (Varsity-Men)							
5184	12	ARR	13.25 HRS/WK	LAB	2.00	TRCK	Bridges,D
Note: Ref. No. 5184 - 13 week class: 09/12 - 12/05							
Cross Country (Varsity-Women)							
5186	13	ARR	13.25 HRS/WK	LAB	2.00	FLDAF	Bridges,D
Note: Ref. No. 5186 - 13 week class: 09/12 - 12/05							
Football (Varsity-Men)							
5188	14	ARR	13.25 HRS/WK	LAB	2.00	WG13	Bridges,D
Note: Ref. No. 5188 - 13 week class: 09/12 - 12/05							
Volleyball (Varsity-Women)							
5190	15	ARR	13.25 HRS/WK	LAB	2.00	FLDAF	Bridges,D
Note: Ref. No. 5190 - 13 week class: 09/12 - 12/05							
Soccer (Varsity-Men)							
5192	16	ARR	13.25 HRS/WK	LAB	2.00	FLDAF	Bridges,D
Note: Ref. No. 5192 - 13 week class: 09/12 - 12/05							
Soccer (Varsity-Women)							

PE/V 101 Intercollegiate Sports Activities 2.00 Units

Physical education credit for such varsity intercollegiate sports.

Associate Degree Applicable

Course credit transfers to CSU.

Limited transfer to UC; contact a counselor for details.

5210	09	ARR	13.25 HRS/WK	LAB	2.00	SG2	Bridges,D
Note: Ref. No. 5210 - 13 week class: 09/12 - 12/05							
Basketball (Varsity-Women)							
5212	10	ARR	13.25 HRS/WK	LAB	2.00	SG2	Bridges,D
Note: Ref. No. 5212 - 13 week class: 09/12 - 12/05							
Basketball (Varsity-Men)							
5214	11	ARR	13.25 HRS/WK	LAB	2.00	TRCK	Bridges,D
Note: Ref. No. 5214 - 13 week class: 09/12 - 12/05							
Cross Country (Varsity-Men)							
5216	12	ARR	13.25 HRS/WK	LAB	2.00	TRCK	Bridges,D
Note: Ref. No. 5216 - 13 week class: 09/12 - 12/05							
Cross Country (Varsity-Women)							
5218	13	ARR	13.25 HRS/WK	LAB	2.00	FLDAF	Bridges,D
Note: Ref. No. 5218 - 13 week class: 09/12 - 12/05							
Football (Varsity-Men)							

PE/V 101 Intercollegiate Sports Activities 2.00 Units

5220	14	ARR	13.25 HRS/WK	LAB	2.00	WG13	Bridges,D
Note: Ref. No. 5220 - 13 week class: 09/12 - 12/05							
Volleyball (Varsity-Women)							
5222	15	ARR	13.25 HRS/WK	LAB	2.00	FLDAF	Bridges,D
Note: Ref. No. 5222 - 13 week class: 09/12 - 12/05							
Soccer (Varsity-Men)							
5224	16	ARR	13.25 HRS/WK	LAB	2.00	FLDAF	Bridges,D
Note: Ref. No. 5224 - 13 week class: 09/12 - 12/05							
Soccer (Varsity-Women)							

PHYSICAL SCIENCE

PS 101 Introduction to Physical Science 3.00 Units

Fundamental concepts of chemistry, physics, and earth sciences (astronomy, geology, and oceanography) as they apply to everyday life.

Associate Degree Applicable

Course credit transfers to CSU.

Limited transfer to UC; contact a counselor for details.

5226	01	TTH	11:00a-12:50p	LEC	3.00	C129	Stephenson,J
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Note: Ref. No. 5226 - 13 week class: 09/13 - 12/08

POLITICAL SCIENCE

POLIT 100 American Politics 3.00 Units

Introduction to American government and politics. Designed to meet the state requirement in United States and California constitution and government.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) GOVT 2

5408	05	TTH	07:30a-09:20a	LEC	3.00	HLS138	Milligan,E
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Note: Ref. No. 5408 - 13 week class: 09/13 - 12/08

READING & STUDY SKILLS

READ 015 Preparation for College Reading 4.00 Units

Designed to foster general reading improvement with an emphasis on reading comprehension and vocabulary. Required laboratory practice assignments are based on diagnostic tests, which identify strengths and weaknesses.

Associate Degree Applicable

PREREQUISITE: READ 950 or eligibility for READ 015

as determined through the SBVC assessment process.

5594	02	TTH	04:00p-05:50p	LEC	4.00	LA102	Garcia,H
		TTH	06:00p-07:50p	LAB		LA105	Garcia,H

Note: Ref. No. 5594 - 13 week class: 09/13 - 12/08

SAN BERNARDINO VALLEY COLLEGE

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FALL 2005 CLASS SCHEDULERef Sec Days Time Type/Units Rm Instructor

SPANISH

SPAN 101 College Spanish I 5.00 Units
Develops the ability to converse, read and write in Spanish. The course includes the study of essentials of pronunciation, vocabulary, idioms and grammatical structures along with an introduction to the cultures of Spanish speaking peoples. This course corresponds to two years of high school study.

*Associate Degree Applicable**Course credit transfers to both CSU and UC.**CAN (California Articulation Number) SPAN 2*

4784 05 MWF 07:30a-09:50a LEC 5.00 NH203 Sogomonian,N
Note: Ref. No. 4784 - 13 week class: 09/12 - 12/05

SPEECH

SPEECH 100 Elements of Public Speaking 3.00 Units

Training in the application of the concepts, principles, and skills of effective speech communication situations and public speaking.

*Associate Degree Applicable**Course credit transfers to both CSU and UC.**CAN (California Articulation Number) SPCH 4*

5748 18 MW 04:00p-05:50p LEC 3.00 LA100D Berry,T
Note: Ref. No. 5748 - 13 week class: 09/12 - 12/05
5750 22 MW 04:00p-05:50p LEC 3.00 LA108 Glatfelter,A
Note: Ref. No. 5750 - 13 week class: 09/12 - 12/05
5756 28 TTH 04:00p-05:50p LEC 3.00 B205 Berry,T
Note: Ref. No. 5756 - 13 week class: 09/13 - 12/08

SPEECH 111 Interpersonal Communication 3.00 Units

Examines the dynamics of the communication process within the context of interpersonal relationships (those with friends, families, romantic partners, and co-workers). Influences of self-concept, perception, listening, verbal and non-verbal communication, and emotional expression are explored. Principles of relationship development, communication climate, self-disclosure, and conflict management are also discussed. Rhetorical principles are also practiced and faculty supervised/evaluated in a variety of ways.

*Associate Degree Applicable**Course credit transfers to both CSU and UC.**CAN (California Articulation Number) SPCH 8*

5776 03 MW 04:00p-05:50p LEC 3.00 NH202A Norris,W
Note: Ref. No. 5776 - 13 week class: 09/12 - 12/05

SPEECH 125 Critical Thinking Through Argumentation and Debate 3.00 Units

Designed to provide an oral approach to critical thinking skills. Language, argument structure, types of reasoning, evaluation of evidence, fallacies in reasoning, and case development strategies are explored. Individual and group debating experiences are included.

*Associate Degree Applicable**Course credit transfers to both CSU and UC.**CAN (California Articulation Number) SPCH 6**DEPARTMENTAL ADVISORY: SPEECH 100 and eligibility for ENGL 101 as determined through the SBVC assessment process.*

5784 01 MW 04:00p-05:50p LEC 3.00 B112 Gonzalez,E
Note: Ref. No. 5784 - 13 week class: 09/12 - 12/05
Note: Speech 125 meets requirement for AA/AS degrees and CSU transfer.

SPEECH 140 Small Group Communication 3.00 Units

Explores discussion principles, communication skills, conflict management, participation practices, and leadership within small groups in a variety of contexts. Emphasis is on group participation, group discussion, and group projects/presentations.

*Associate Degree Applicable**Course credit transfers to both CSU and UC.**CAN (California Articulation Number) SPCH 10*

5792 03 TTH 04:00p-05:50p LEC 3.00 LA108 Fleming,M
Note: Ref. No. 5792 - 13 week class: 09/13 - 12/08
Note: Speech 140 meets your Oral Communication requirement for AA/AS degrees and CSU transfer.

THEATRE ARTS

THART 100 Introduction to the Theatre 3.00 Units

An introduction to the art of theatre to include the nature of the theatrical presentation, elements of dramatic structure, and the contributions of the playwright, actor, director, designer, technician and audience.

*Associate Degree Applicable**Course credit transfers to both CSU and UC.**CAN (California Articulation Number) DRAM 18*

5826 04 TTH 01:00p-02:50p LEC 3.00 AUD2 Jacobs,D
Note: Ref. No. 5826 - 13 week class: 09/13 - 12/08
5830 05 TTH 04:00p-05:50p LEC 3.00 NH206 Fossum,L
Note: Ref. No. 5830 - 13 week class: 09/13 - 12/08

SAN BERNARDINO VALLEY COLLEGE

Ref Sec Days Time Type/Units Rm Instructor

FALL 2005 CLASS SCHEDULE

Ref Sec Days Time Type/Units Rm Instructor

WORK EXPERIENCE (GENERAL)

WKEXP 099 Work Experience (General) 2.00-4.00 Units

Supervised general work experience education to assist students in acquiring desirable work habits, career awareness, and job attitudes consistent with contemporary community standards.

Associate Degree Applicable

Note: WKEXP 099 may be taken for a maximum of 6 units.

5960 04 ARR 13 HRS/WK WRKEX 2.00 B118 Angelo,D

Note: Ref. No. 5960 - 13 week class: 09/12 - 12/08

5962 05 ARR 19.5 HRS/WK WRKEX 3.00 B118 Angelo,D

Note: Ref. No. 5962 - 13 week class: 09/12 - 12/08

5964 06 ARR 26.5 HRS/WK WRKEX 4.00 B118 Angelo,D

Note: Ref. No. 5964 - 13 week class: 09/12 - 12/08

Note: Mandatory orientation meeting on Monday, September 12, 2005 at 1:00 p.m. or 5:00 p.m. in B-118.

5976 12 ARR 13.5 HRS/WK WRKEX 2.00 B119 Rilke,G

Note: Ref. No. 5976 - 13 week class: 09/12 - 12/08

5978 13 ARR 19.5 HRS/WK WRKEX 3.00 B119 Rilke,G

Note: Ref. No. 5978 - 13 week class: 09/12 - 12/08

5980 14 ARR 26.5 HRS/WK WRKEX 4.00 B119 Rilke,G

Note: Ref. No. 5980 - 13 week class: 09/12 - 12/08

Note: Mandatory orientation meeting on Monday, September 12, 2005 at 1:00 p.m. or 5:00 p.m. in B-119.

Additional note: The student's major and job must match. Students work 5-20 hours per week to earn units using the following formula: for paid work, 75 hours = 1 unit; for volunteer work, 60 hours = 1 unit. Students may earn a total of 16 units toward graduation in Work Experience 198 courses. Students MUST be working for pay or volunteer before registering for a Work Experience class. NOTE: Only one section of Work Experience may be taken during a semester.

SHORT-TERM CLASSES

**BEGINNING
the week of
October 10, 2005**

CHILD DEVELOPMENT

CD 105 Child Growth and Development 3.00 Units

Growth and development of children from the prenatal period through adolescence; with an emphasis on individual, physical, cognitive, and socioemotional needs of children. Practical experience observing and interacting with children.

Associate Degree Applicable

Course credit transfers to CSU.

Limited transfer to UC; contact a counselor for details.

CAN (California Articulation Number) FCS 14

3556 09 MW 09:00a-11:50a LEC 3.00 NH252 Purper,C

Note: Ref. No. 3556 - 8 week class: 10/10 - 12/07

ENGLISH

ENGL 911 Basic Grammar and Usage Review 1.00 Unit

A review of basic English grammar (parts of speech and sentence structure) as well as a review of common errors in grammar and usage.

Not Applicable to the Associate Degree

3860 02 TTH 01:00p-02:20p LEC 1.00 B205 Pal,A

Note: Ref. No. 3860 - 6 week class: 10/11 - 11/17

HISTORY

HIST 100 United States History to 1877 3.00 Units

General survey of the history of the United States with an emphasis on political, economic, social, and cultural developments from the pre-Colonial period through the Civil War and Reconstruction period.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) HIST 8

CAN (California Articulation Number) HIST SEQ B

4206 12 MW 06:00p-09:00p LEC 3.00 HLS140 Gilbert,M

Note: Ref. No. 4206 - 9 week class: 10/10 - 12/05

HIST 101 United States History: 1865 to Present 3.00 Units

A general survey of the history of the United States from the Reconstruction era to present times. This course will emphasize the various social, political, cultural and economic forces which shaped North American history.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) HIST 10

CAN (California Articulation Number) HIST SEQ B

4222 15 TTH 01:00p-03:50p LEC 3.00 HLS139 Staff

Note: Ref. No. 4222 - 8 week class: 10/11 - 12/06

HIST 171 World Civilizations Since 1492 3.00 Units

The second part of a two-semester series emphasizing the political and cultural traditions as well as the contributions of the world's great civilizations from 1492 to the present.

Associate Degree Applicable

Course credit transfers to both CSU and UC.

CAN (California Articulation Number) HIST 16

4278 05 TTH 06:00p-08:50p LEC 3.00 HLS140 Master,J

Note: Ref. No. 4278 - 13 week class: 10/11 - 12/06

SAN BERNARDINO VALLEY COLLEGE

Ref Sec Days Time Type/Units Rm Instructor

FALL 2005 CLASS SCHEDULE

Ref Sec Days Time Type/Units Rm Instructor

HUMAN SERVICES**HUMSV 170 Introduction to Human Services 3.00 Units**

Historical and theoretical perspectives of human services in response to social problems. Legal, ethical, and problem solving models are presented. Implications of ethnic, gender, and cultural diversity issues are discussed.

*Associate Degree Applicable**Course credit transfers to CSU for elective credit only.*

4288 02 MW 01:00p-04:00p LEC 3.00 HLS145 Robinson,J
Note: Ref. No. 4288 - 9 week class: 10/10 - 12/05

HUMSV 181 Alcohol/Drug Studies: Introduction 3.00 Units

Exploration of the psychological, sociological, and physical causes and effects of alcohol and drug abuse. This course qualifies for is approved for Continuing Education Credit for nurses. Provider approved by the California Board of Registered Nursing. Provider #01480 for 45 contact hours.

*Associate Degree Applicable**Course credit transfers to CSU.*

4306 02 TTH 01:00p-04:00p LEC 3.00 HLS144 Harter,J
Note: Ref. No. 4306 - 9 week class: 10/11 - 12/08

POLITICAL SCIENCE**POLIT 100 American Politics 3.00 Units**

Introduction to American government and politics. Designed to meet the state requirement in United States and California constitution and government.

*Associate Degree Applicable**Course credit transfers to both CSU and UC.**CAN (California Articulation Number) GOVT 2*

5402 15 MW 02:00p-04:50p LEC 3.00 HLS138 Rafei,Z
Note: Ref. No. 5402 - 9 week class: 10/10 - 12/07

5416 14 TTH 02:00p-05:15p LEC 3.00 HLS138 Royer,R
Note: Ref. No. 5416 - 9 week class: 10/11 - 12/06

PSYCHOLOGY**PSYCH 100 General Psychology 3.00 Units**

Survey of the nature of human behavior and a consideration of theories and principles pertaining to the topics of experimental design, perception, thinking, learning, personality, psychological testing, emotion and motivation.

*Associate Degree Applicable**Course credit transfers to both CSU and UC.**CAN (California Articulation Number) PSY 2*

5498 16 TTH 06:00p-08:50p LEC 3.00 HLS142 Barnes,B
Note: Ref. No. 5498 - 8 week class: 10/11 - 12/06

REAL ESTATE/ESCROW**REALST 901 Real Estate Prelicense 3.00 Units**

Preparation for the Real Estate Sales License examinations given weekly by the California Department of Real Estate.

Not Applicable to the Associate Degree

5626 01 S 08:30a-11:50a LEC 3.00 B111 Durrett,M
S 12:00p-02:50p LEC B111 Durrett,M

Note: Ref. No. 5626 - 8 week class: 10/15 - 12/10

REALST 902 Broker's License Review 3.00 Units

A review for students who qualify to take the California Real Estate Broker's examination.

*Not Applicable to the Associate Degree**DEPARTMENTAL ADVISORY: Sales license or equivalent.*

5628 01 S 08:30a-11:50a LEC 3.00 B111 Durrett,M
S 12:00p-02:50p LEC B111 Durrett,M

Note: Ref. No. 5628 - 8 week class: 10/15 - 12/10

STUDENT DEVELOPMENT**SDEV 900 Assessment of Learning Disabilities 0.50 Unit**

Introduction to history, general characteristics and legal definition of learning disabilities. Includes identification of students' learning strengths and weaknesses and the determination of students' eligibility for learning disability services. Emphasis on the LD services at the college and the development of an individualized education plan to compensate for any identified learning disability.

*Graded on Credit/No Credit basis only.**Not Applicable to the Associate Degree*

5806 02 ARR 1 HRS/WK LEC 0.50 AD105E Milligan,M
Note: Ref. No. 5806 - 9 week class: 10/10 - 12/07

WORK EXPERIENCE (GENERAL)**WKEXP 099 Work Experience (General) 2.00-3.00 Units**

Supervised general work experience education to assist students in acquiring desirable work habits, career awareness, and job attitudes consistent with contemporary community standards.

*Associate Degree Applicable**Note: WKEXP 099 may be taken for a maximum of 6 units.*

5966 07 ARR 19 HRS/WK WRKEX 2.00 B102 Rilke,G
Note: Ref. No. 5966 - 9 week class: 10/10 - 12/08

5968 08 ARR 28.5 HRS/WK WRKEX 3.00 B102 Rilke,G
Note: Ref. No. 5968 - 9 week class: 10/10 - 12/08

Note: Mandatory Orientation meeting on Monday, October 10, 2005 at 1:00 p.m. or 5:00 p.m. in B-102.

Additional note: The student's major and job must match. Students work 5-20 hours per week to earn units using the following formula: for paid work, 75 hours = 1 unit; for volunteer work, 60 hours = 1 unit. Students may earn a total of 16 units toward graduation in Work Experience 198 courses. Students MUST be working for pay or volunteer before registering for a Work Experience class. NOTE: Only one section of Work Experience may be taken during a semester.

California Community Colleges
2005-2006 Board Of Governors Fee Waiver Application

This is an application to have your enrollment fees waived. This **FEE WAIVER** is for California residents only. If you need money to help with books, supplies, food, rent, transportation and other costs, please complete a FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA) right away. Contact the Financial Aid Office for more information. **The FAFSA is available at www.fafsa.ed.gov or at the Financial Aid Office.**

Name: _____ SSN# _____
Last First Middle initial

Email (if available): _____ Telephone Number: (____) _____

Home Address: _____ Date of Birth: ____/____/____
Street City Zip Code

Has the Admissions or the Registrar's Office determined that you are a California resident? Yes No
Note: Students who are exempted from paying nonresident tuition under Education Code Section 68130.5 (AB 540) are not California residents. If you are not a California resident you are not eligible for this fee waiver. Do not complete this application.

IMPLEMENTATION OF THE CALIFORNIA DOMESTIC PARTNER RIGHTS AND RESPONSIBILITIES ACT

Recent legislation (Assembly Bill 205) extends new rights, benefits, responsibilities and obligations to individuals in domestic partnerships registered with the California Secretary of State under Section 297 of the Family Code. If you are in a Registered Domestic Partnership (RDP), you will be treated as an Independent married student to determine eligibility for this Fee Waiver and will need to provide income and household information for your domestic partner. If you are a dependent student and your parent is in a Registered Domestic Partnership, you will be treated the same as a student with married parents and income and household information will be required for the parent's domestic partner.

****These new provisions apply to state funded student financial aid ONLY, and not to federal student financial aid.**

Are you or your parent in a Registered Domestic Partnership with the California Secretary of State under Section 297 of the Family Code? (Answer "Yes" if you or your parent are separated from a Registered Domestic Partner but have **NOT FILED** a Notice of Termination of Domestic Partnership with the California Secretary of State's Office.) Yes No

If you answered "Yes" to the question above treat the Registered Domestic Partner as a spouse. You are required to include your domestic partner's income and household information or your parent's domestic partner's income and household information in Questions 3, 6, 7, 8, 9, 10, 11, 12.

Student Marital Status: Single Married Divorced Separated Widowed Registered Domestic Partnership

DEPENDENCY STATUS

1. Were you born before January 1, 1982? Yes No
 2. As of today, are you married or in a Registered Domestic Partnership? (Answer "Yes" if you are separated but not divorced or have not filed a termination notice to dissolve partnership.) Yes No
 3. Do you have children who receive more than half of their support from you, or other dependents who live with you (other than your children and spouse) who receive more than half of their support from you, now and through June 30, 2006? Yes No
 4. Are you an orphan or a ward of the court, or were you a ward of the court until your 18th birthday? Yes No
 5. Are you a veteran of the U.S. Armed Forces? Yes No
- If you answered "Yes" to any of the questions 1 - 5, you are considered an **INDEPENDENT** student and must provide income and household information about yourself (and your spouse or RDP if applicable). Skip to Question #8.
 - If you answered "No" to all questions 1 - 5, complete the following questions:
 6. If your parent(s) or his/her RDP filed or will file a 2004 U.S. Income Tax Return, were you, or will you be claimed on their tax return as an exemption by either or both of your parents? Won't File Yes No
 7. Do you live with one or both of your parent(s) and/or his/her RDP? Yes No
 - If you answered "No" to questions 1 - 5 and "Yes" to either question 6 or 7, you must provide income and household information about your PARENT(S)/RDP. Please answer questions for a **DEPENDENT** student in the sections that follow.
 - If you answered "No" or "Parent(s) won't file" to question 6, and "No" to question 7, **you are a dependent student for all student aid except this fee waiver.** You may answer questions as an **INDEPENDENT** student on the rest of this application, but please try to get your PARENT information and file a FAFSA so you may be considered for other student aid. You cannot get other student aid without your parent(s) information.

METHOD A

8. Are you (the student ONLY) currently receiving monthly cash assistance from:
TANF/CalWORKs? Yes No
SSI/SSP (Supplemental Security Income/State Supplemental Program)? Yes No
General Assistance? Yes No
 9. If you are a dependent student, are your parent(s)/RDP receiving monthly cash assistance from TANF/CalWORKs or SSI/SSP as a primary source of income? Yes No
- If you answered "Yes" to question 8 or 9 you are eligible for a **FEE WAIVER**. Sign the Certification at the end of this form. You are required to show current proof of benefits. Ask the Financial Aid Office for the FAFSA to be eligible for other financial aid opportunities.

METHOD B

- 10. **DEPENDENT STUDENT:** How many persons are in your parent(s) household? (Include yourself, your parent(s), and anyone who lives with your parent(s) and receives more than 50% of their support from your parents, now and through June 30, 2006.) _____
- 11. **INDEPENDENT STUDENT:** How many persons are in your household? (Include yourself, your spouse, and anyone who lives with you and receives more than 50% of their support from you, now and through June 30, 2006.) _____
- 12. **2004 Income Information**

	DEPENDENT STUDENT: PARENT(S)/ RDP INCOME	INDEPENDENT STUDENT: STUDENT (& SPOUSE'S/ RDP) INCOME
a. Adjusted Gross Income (If 2004 U.S. Income Tax Return was filed, enter the amount from Form 1040, line 34; 1040A, line 21; 1040EZ, line 4 or Telefile, line I).	\$ _____	\$ _____
b. All other income (Include ALL money earned in 2004 that is not included in line (a) above. Include TANF benefits, disability, Social Security, child support.	\$ _____	\$ _____
TOTAL Income for 2004 (Sum of a + b)	\$ _____	\$ _____

The Financial Aid Office will review your income and let you know if you qualify for a FEE WAIVER under Method B. If you do not qualify using this simple method, you should file a FAFSA.

SPECIAL CLASSIFICATIONS

- 13. Do you have certification from the California Department of Veterans Affairs or the National Guard Adjutant General that you are eligible for a dependent's fee waiver? Submit certification. Yes No
- 14. Are you eligible as a recipient of the Congressional Medal of Honor or as a child of a recipient, or a dependent of a victim of the September 11, 2001 terrorist attack? Submit documentation from the Department of Veterans Affairs or the CA Victim Compensation and Government Claims Board. Yes No
- 15. Are you eligible as a dependent of a deceased law enforcement/fire suppression personnel killed in the line of duty? Submit documentation from the public agency employer of record and income information. Yes No

• If you answered "Yes" to question 13, 14, or 15, you are eligible for a FEE WAIVER. Sign the Certification at the end of this form.

- BOG DOES NOT INCLUDE BOOKS -

CERTIFICATION FOR ALL APPLICANTS: READ THIS STATEMENT AND SIGN BELOW

I hereby swear or affirm, under penalty of perjury, that all information on this form is true and complete to the best of my knowledge. **If asked by an authorized official, I agree to provide proof of this information, which may include a copy of my and my spouse/registered domestic partner and/or my parent's/registered domestic partner's 2004 U.S. Income Tax Return(s).** I also realize that any false statement or failure to give proof when asked may be cause for the denial, reduction, withdrawal, and/or repayment of my waiver. I authorize release of information regarding this application between the college, the college district, and the Chancellor's Office of the California Community Colleges.

Applicant's Signature *Date* *Parent Signature (Dependent Students Only)* *Date*

9 Steps to Financial Aid

1. Mail the Free Application for Federal Student Aid (FAFSA) or Renewal FAFSA to the Federal Processor or apply on-line at www.fafsa.ed.gov. Students must list SBVC on FAFSA. Use our federal school code: **001272**.
2. SBVC receives FAFSA data from federal processor. This information is received electronically as long as SBVC is listed on the application.
3. Student receives Student Aid Report (SAR). Review the SAR for accuracy and keep it for your records.
4. SBVC sends Missing Information letter to student. Once your FAFSA data has been reviewed, required documents will be requested from you.
5. Student returns requested documents to SBVC. **We must receive all documents requested at the same time. Documents are reviewed for changes and often electronic corrections are required.**
6. Your financial aid file is complete!
7. SBVC mails award letter to student (or denial letter if not eligible).
8. Financial Aid is disbursed. Financial Aid checks are mailed to the address on file in Admission and Records. **If you are scheduled to register for classes within the next two weeks and you have not already submitted your 05-06 FAFSA, then go to Step 9.**
9. Submit a Board of Governors Enrollment Fee Waiver (BOG) application. Applications are available in Financial Aid. The BOG will help cover your registration costs.

Apply for the BOG *before* you register!

****Students without a high school diploma or GED, must take and pass an Ability to Benefit test in order to be eligible for federal financial aid. Processing times listed are averages. It may take much longer when office workload increases.**

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT DRUG ABUSE POLICY



The San Bernardino Community College District strives to maintain a workplace free from the illegal use, possession or distribution of controlled substances, as defined in the Controlled Substances Act. Students, employees and visitors are subject to applicable legal sanctions under local, state or federal law for the unlawful possession or distribution of illicit drugs and alcohol. Disciplinary action may be imposed on a student for misconduct for the following infractions while attending college classes or college-sponsored events:

- The use, sale or possession of illegal drugs.
- The presence on campus of anyone under the influence of drugs or alcohol.
- The use or possession of alcoholic beverages on college property or at any college-sponsored event.

Illicit drug use and alcohol abuse account for two-thirds of violent behavior, one-half of all injuries, one-third of all emotional difficulties and one-third of all academic problems on college campuses. Students must be aware that substance abuse leads to financial, health, psychological, work, school, and legal problems. Health risks include:

- **ALCOHOL- Physical Effects:** impairs coordination and thinking, contributes to brain, heart, and liver disease, fetal alcohol syndrome, some forms of cancer, reduced life expectancy, addiction. **Overdose:** alcohol poisoning reduced respiratory and heart rate and possible death.
- **COCAINE & CRACK COCAINE- Physical Effects:** severe mood swings and irritability, depression, increased blood pressure and heart rate, excitability and restlessness, false feeling of self-confidence, painful nosebleeds and nasal erosion, quick addiction. **Overdose:** agitation, hallucinations, convulsions. Heart failure and possible death.
- **DEPRESSANTS-** (Barbiturates, Tranquilizers, chloral Hydrate) **Physical Effects:** Slurred speech, impaired judgment, and loss of motor coordination. **Overdose:** (compounded if used with alcohol) respiratory depression, clammy skin, dilated pupils, weak rapid pulse, coma, and possible death.
- **HALLUCINOGENS-** (PCP), Angel Dust, Love boat, LSD, Acid, Green/Red Dragon, Mescaline, Peyote, Psilocybin, Designer Drugs, Ecstasy, PCE) **Physical Effect:** Increase in blood pressure, heart rate and blood sugar, possible muscle rigidity, rapid changing feelings, depression, anxiety, violent behavior, & a distorted perception of time. Once use may cause irreversible brain damage. **Overdose:** convulsions, coma, heart/lung failure, ruptured blood vessels in the brain, and possible death.

- **INHALANTS-** (glue, paint thinner, hairspray, gasoline, correction fluid, marking pens, laughing gas) **Physical Effect:** loss of muscle control, slurred speech, drowsiness, excessive secretions from the nose and watery eyes, brain damage and damage of lung cells. **Overdose:** excessive fatigue, increased pulse, loss of consciousness and possible death.
- **MARIJUANA- Physical Effects:** increased appetite, loss of sex drive and reduced fertility, may cause heart and lung (contains more than 400 chemicals) damage, diminished immune system, impairs judgment and relaxes inhibitions, loss of motivation and purpose, impaired memory, a short attention span and delayed reflexes, heavy psychological dependence.
- **NARCOTICS-** (Opium, Morphine, Codeine, Heroin, Dilaudid) **Physical Effects:** loss of appetite, sniffles, watery eyes, cough, nausea, drowsiness, low raspy speech, decreased pulse, respiratory depression, constricted pupils. **Overdose:** slow-shallow breathing, clammy skin, convulsions, coma and death.
- **STEROIDS-** (Anabolic (male hormone), Cortical, Estrogenic (female hormone) **Physical Effects:** severe acne, rashes, stunted growth, sexual function problems, women develop masculine traits and increased hair growth, behavioral changes, aggressiveness ("road rages"), cholesterol increases, heart disease, liver tumors, cataracts, and possible death.
- **STIMULANTS-** (Cocaine, Amphetamines, Met amphetamines, Phenmerazine, Methyphenidate, Ice) **Possible Effects:** decreased appetite, blurred vision, dizziness, a feeling of restlessness, anxiety, delusion, increased heart and respiratory rates, increased blood pressure, high doses can cause rapid or irregular heart rate, dilated pupils, **Overdose:** agitation, increase in body temperature, hallucination, convulsions, heart failure and possible death.

Are you at risk for a substance abuse related problem? If you answer yes to one or more of the following, there is a problem.

1. Have you blacked out after using drugs or alcohol?
2. Have you been arrested during or after you were drinking or using drugs?
3. Do you drink or use drugs to get wasted?
4. Has someone close to you, talked with you about your alcohol or drug usage?
5. Does a family member have an alcohol or other drug problem, or had one in the past?

Resources for Help:

- Student Health Center.....(909) 384-4495
- Counseling Center.....(909) 384-4404
- Alcoholics Anonymous Meeting Referrals.....(909) 825-4700
- Narcotics Anonymous Meeting Referrals.....(909) 883-2519
- Office of Alcohol and Drug Programs (OADP) Treatment Services.....(909)387-7677
- National Database of Drug and Alcohol Treatment
Email: www.samhsa.gov

SERVICES FOR STUDENTS

Bookstore

The Bookstore, located on the lower level of the Campus Center, sells textbooks and a wide variety of supplies, software, sportswear, accessories and gift items. The Bookstore will have the upcoming session's textbooks available one week prior to the start of classes. Bookstore hours vary throughout the semester. Call (909) 384-4435 or visit our website at www.sbvcb bookstore.com for additional information.

College Police

The College Police & Safety Services Office (Campus Center, Room 106) should be contacted for assistance in reporting crimes on campus, emergencies, locating or turning in lost articles, etc. The office is open Monday – Friday, 7:30 a.m. to 7:30 p.m., or they can be reached by calling (909) 384-4491. To report a life-threatening/medical emergency, dial internally extension 1222 or externally (909) 384-4491, or use one of the emergency telephones located in all campus buildings to connect directly to the College Police. Staff parking permits are purchased directly from the College Police & Safety Services Office. For student parking information see "Policies for Students."

Counseling Center

The staff of the Counseling Center (AD/SS Building, Room 103) can assist students in making informed decisions about their academic, career and life goals. Counselors help students select the courses they need to meet requirements for associate degrees, certificates and transfer. Beginning August 1, the Counseling Center is open Monday – Thursday, 8:00 a.m. to 7:00 p.m. and Friday, 8:00 a.m. to 4:30 p.m. Students may be seen on a drop-in basis (first-come, first-served) for 15 minutes, but are encouraged to make an appointment in advance to spend more time with a counselor. Appointments are not

available during "peak" registration times with the exception of Veterans' and students on academic probation. A variety of services are available through the Counseling Center, including:

- **Educational and career planning**, including development of a student education plan.
- **Personal counseling** to meet the short-term needs of students with personal concerns.
- **International student counseling** to meet the specialized enrollment needs of F-1 Visa students.

To make an appointment or for additional information, please call (909) 384-4404.

Disabled Student Programs & Services

The department of Disabled Student Programs and Services (DSPS) is designed to meet the individual needs of regularly enrolled, permanently or temporarily disabled students. Students who provide professional verification of a physical, learning, or mental disability may obtain a variety of services including disability management counseling; test taking arrangements; course materials in Braille, tape, or large print formats; sign language interpreters; note taker services; tutors; and a variety of services including disability management counseling; test taking arrangements; course materials in Braille, tape, or large print formats; sign language interpreters; note taker services; tutors; and a variety of adapted equipment. Students who need services related to a disability or who wish further information should contact DSPS at (909) 384-4443 to make an appointment for intake and advisement.

POLICIES FOR STUDENTS

Bookstore

Check Acceptance Policy for the Bookstore:

The Bookstore will accept payment with a check if the following conditions are met:

- The student must be able to show a valid driver's license or a California state identification card.
- The check must be imprinted with a name and street address. (Post Office boxes are NOT accepted.)
- A phone number is required.
- The check must be made out to the "**SBVC Bookstore**" and will be accepted for the amount of purchase only.

Refund Policy for the Bookstore:

- Book refunds will be given during the first three weeks of the Fall and Spring semesters and during the first week of summer and short-term classes. (After this general refund period, books must be returned within 24 hours from the date of purchase in order to qualify for a refund.)

- Supplies will be refunded if the items are returned in new, unopened condition within three days from the date of purchase.
- An original cash register receipt and personal identification are required to exchange/return. (Note that there will be a seven-day period from the day a check was written to the day a cash refund will be distributed.)
- To receive a full refund, new textbooks must be returned in brand new condition; if they are not, refunds will be at 75% of the new price.
- No refunds will be given on shrink-wrapped textbooks, reference books or special order books.

Buyback Policy for the Bookstore:

Textbooks can be sold back to the Bookstore during the first and last week of each semester or session. (Please note that the Bookstore does NOT buy back workbooks.) The Bookstore will buy back textbooks at 50% of the new price and 50% of the used price if:

- The textbook has been assigned by an instructor for the upcoming semester.
- The book is in good condition.
- The book is needed by the Bookstore.

A book wholesaler manages the buybacks and may also buy other books at up to 30% of the original price.

Parking

The Fall Parking Permit is \$20 and expires **December 31, 2005**. If you purchased an Annual Parking Permit (2005-2006), it will **expire on August 31, 2006**.

Parking permits are required for all college lots and campus streets. Avoid Reserved, Staff, Visitor, Handicapped and red zones. Violators who receive parking citations must pay at the SBVC College Police & Safety Services Office (Campus Center, Room 106).

Faculty and staff parking permits are purchased directly from the SBVC College Police & Safety Services Office. Student parking permits are purchased directly from the Admissions and Records Office. At this time, daily parking passes can be purchased from dispensers located in Lots 7, 8 and 9. The cost of a daily permit is \$1. Parking permits are not required on Friday from 4:30 p.m. through Monday at 7:00 a.m.

Protect your vehicle and its contents by locking your car! Parking Rules & Regulations brochures are available at the College Police & Safety Services Office.

Refund Policy for Fees

If a class is cancelled, you will automatically be mailed a refund of the enrollment fees. If this class is your only class for the term, you will also receive a refund of the health/accident fee.

If you drop a class during the registration period and before the first day of classes...

You will automatically be mailed a refund of enrollment, health and student center fees, minus a \$10 processing fee. Refunds of less than \$15 will not be processed.

If you drop a class after the first day of classes...

You will automatically be mailed a refund of enrollment fees for any class dropped by the refund deadline (10% of the class), minus a \$10 processing fee. Refunds of less than \$15 will not be processed. **All other fees are non-refundable as of the first day of classes. If you drop a class after the first 10% of the class, you are NOT eligible for a refund.**

If you are dropped by the instructor, you are NOT entitled to a refund.

In all cases...Allow 6-8 weeks for all refund checks. Please be sure the college has your current address. If you wish to apply the refund credit toward registration in another class, you must submit the drop and add at the same time.

Refund Policy for Parking Permits

To be eligible for a refund of the parking permit fee: (a) all classes must be cancelled by the college and such cancellation must result in a student's withdrawal from the college or (b) the student must withdraw from all classes PRIOR to the first day of instruction. The parking permit must be attached to the refund request. Refund

request forms are available through the College Police & Safety Services Office (Campus Center, Room 106).

Residency

California Residents: The following conditions establish college residency status:

1. If the applicant is less than 18 years, his or her parents or guardian must have resided within California for 12 consecutive months preceding the first day of the semester.
2. If the applicant is 18 years but not yet 19 years of age, the applicant and the applicant's parents must have resided within California for 12 consecutive months preceding the first day of the semester.
3. If the applicant is 19 years or older, the applicant must have resided within California for 12 consecutive months preceding the first day of the semester.

Non-California Residents: Out-of-state applicants may be admitted to San Bernardino Valley College under the following conditions:

1. Applicants who are not residents of California as of the day immediately preceding the first day of classes in any given semester or summer session must pay non-resident tuition fees.
2. Members of the United States armed forces stationed in California on active duty (except those assigned for educational purposes) are exempt from non-resident tuition for the duration of their attendance at a community college as long as they remain on active duty. Dependents are entitled to a waiver of the non-resident fee until they have resided in the state the minimum time necessary to become a resident.

Standards of Student Conduct

In the classroom: Students are expected to take responsibility for helping to create a quality classroom environment. Students are expected to show:

1. **Respect for the instructor:** This would include arriving on time, staying for the entire class period, bringing assignments, textbooks and other appropriate materials to class, refraining from talking while the instructor or classmates are making a presentation, leaving cell phones and other electronic devices off during class periods, and using a moderate, mature and respectful tone when participating in group discussions.
2. **Respect for other students:** This would include using appropriate language in public areas and refraining from physically or verbally harassing others in any way.
3. **Academic honesty:** Lack of honesty in the classroom is considered a very serious offense. Any form of cheating on tests or assignments, turning in work that is not one's own (i.e., plagiarism), talking during tests, furnishing false information to college personnel, or knowingly misrepresenting oneself to the college is grounds for disciplinary action. The consequences of cheating are severe and may include receiving a

grade of "F" for the class or possible expulsion from the college.

4. **Instructor's rights:** An instructor has the right to remove a student from class at any time he or she considers a student's actions to be interfering with a proper collegiate environment. The instructor may also refer the incident to the administration for disciplinary action as warranted.

On the campus: Creating a proper campus environment is also very important for academic and individual

success. The SBCCD Board of Trustees has established district-wide standards of student conduct which will be enforced at all times. These rules of conduct are particularly important in large common areas such as the Cafeteria, Bookstore, vending areas, campus quads, and other highly frequented areas.

See Board Policy 5500 for additional information about student conduct.

ACADEMIC AND VOCATIONAL PROGRAMS AND ADVISORS

Program	Advisor	909-384-4400, Ext.
Academic Advancement	Odette Salvaggio	8589
Accounting	Nick Zoumbos	8912
Administration of Justice	Frank Peterson	8604
Aeronautics	Allen Moore	8270
Anthropology	Jan Brennecke	8586
Architecture	John Stankas	8268
Art	Mary Sue Andersen	8936
Astronomy	Mike Lysak	8529
Automotive	Richard Jaramillo	8505
Biology	David Bastedo	8564
Business Administration	Roger Powell	8910
Business Calculations	Nick Zoumbos	8912
Chemistry	John Stankas	8268
Child Development	Juliann Martin	8542
Computer Information Technology	Roger Powell	8910
Computer Science	John Stankas	8268
Cooperative Work Experience	Dan Angelo	8568
Corrections	Frank Peterson	8604
Criminal Justice	Gloria Fisher	4431
Dance	Leticia Hector	8618
Diesel	Kevin Anderson	4079
Economics	Nick Zoumbos	8912
Electricity/Electronics	Ed Szumski	8501
English	Judith Ashton	8617
ESL	Judith Ashton	8617
Family & Consumer Science	Juliann Martin	8542
GIS	Todd Heibel	8638
Geography	Todd Heibel	8638
Geology	Jerry Horne	8517
Health Education	Dan Bridges	8507
History	Colleen Calderon	8622
Human Services	James Robinson	8583
Inspection Technology	William Kastner	8290
Library Technology	Patti Wall	8577
Machinist Technology	William Clarke	8504

Program	Advisor	909-384-4400, Ext.
Mathematics	Haragewen Kinde	8265
Microbiology	Darlene Gamboa	8558
Modern Languages	Nori Sogomonian	8544
Music	Leticia Hector	8618
Nursing	Pricilla Taylor	8925
Oceanography	Jerry Horne	8517
Paralegal Studies	Nick Zoumbos	8912
Pharmacy Technology	Marilyn Johnson	8553
Philosophy	Julius Jackson	8595
Physical Education	Dan Bridges	8507
Physics	Mike Lysak	8529
Police Science	Gloria Fisher	4431
Political Science	Ed Millican	8587
Pre-Medical	John Stankas	8268
Pre-Pharmacy	John Stankas	8268
Pre-Physician Assistant	John Stankas	8268
Psychiatric Technology	Mimi Tumang	8927
Psychology	Terry Maui	8594
Radio/TV/Film	Diane Dusick	8546
Real Estate/Escrow	Nick Zoumbos	8912
Refrigeration	Ed Szumski	8501
Religious Studies	Julius Jackson	8595
Restaurant Management	Bob Baldwin	8695
Sociology	Jan Brennecke	8586
Speech	Leticia Hector	8618
Student Development	Ali Mossaver-Rahmani	8276
Technical Calculations	Ed Szumski	8501
Theatre Arts	Leticia Hector	8618
Transportation	Kevin Anderson	8580
Warehouse	Kevin Anderson	4079
Water Supply Engineering	William Clarke	8504
Welding Technology	William Kastner	8290
Work Experience	Dan Angelo	8568

CAMPUS ADMINISTRATION (with Office Locations)

President Denise Whittaker, M.A. (AD 208)	Dean, Health Science Marilyn Johnson, B.S., M.N. (HLS 100)	Dean, Student Support Ali Mossaver-Rahmani, Ed.D. (AD 103E)
Interim Vice President, Instruction Kay Ragan, Ed.D. (AD 200)	Dean, Humanities Marjorie Price, M.Ed. (NH 240)	Director, Admissions & Records Helena Johnson, M.Ed. (AD 100B)
Vice President, Student Services W.G. Garland, M.S. (CC 215)	Dean, Institutional & Community Advancement; Executive Director, Foundation Gary Kelly, M.A. (CC 215)	Director, Athletics To Be Announced (WG6)
Vice President, Administrative Services Michael Perez, M.B.A. (AD 206)	Dean, Learning Resources Marie Mestas, M.L.S. (LIB 210)	Director, DSP&S Rebecca Warren-Marlatt, M.A. (AD 105)
Dean, Applied Technology Tom Bauman, M.S., P.E. (T 108)	Dean, PE/Athletics Dan Bridges, Ph.D. (SG 28)	Director, EOPS & CARE To Be Announced (AD 202F)
Dean, Business & Information Technology Margaret Ortiz, M.A. (LA 125)	Dean, Research, Planning & Development Troy Sheffield, Ed.D. (CC 215)	Interim Director, Financial Aid Sandi Clarke, B.S. (AD 106B)
Dean, Career College, CalWorks, and Workforce Development Zelma Russ, M.A., M.A. (CC 201)	Dean, Science & Math Haragewin Kinde, Ed.D. (C 121)	Director, Marketing & Public Relations Paul Rubalcaba, B.A. (AD 200F)
Administrative Dean, Criminal Justice & Public Safety Gloria Fisher, J.D., (Planetarium, 2nd Floor)	Dean, Social Science & Human Development Janice Noble, M.Ed. (LA 122)	Director, Student Life To Be Announced (Campus Center)
Dean, Extended Day & Vocational Education Queen Hamilton, Ed.D. (CC 211A)	Dean, Student Development To Be Announced (AD 103O)	Director, Transportation Kevin Anderson, M.B.A. Transportation Center

Note: Rooms beginning with AD are located in the new Administration/Student Services Building.

DISTRICT ADMINISTRATION

Chancellor Donald F. Averill, Ed.D.	Interim Director, Facilities & Planning Laurens Thurman, M.A.	General Manager, Radio & TV Stations Larry Ciecalone, M.B.A.
Vice Chancellor, Fiscal Services Robert Temple, M.A.	Director, Fiscal Services Crispina Ongoco	District Director, Marketing & Public Relations Donna Hoffmann, M.A.
Interim Vice Chancellor, Human Resources & Employee Relations John Matulich, M.S.	Director, Human Resources Mary Nemnich, M.A.	Business Manager Ron Gerhard, M.B.A.
Chief Information Officer, Computing Services Gary Van Voorhis, B.A.	District Director, Economic Development & Corporate Training Matthew Isaac, Ph.D.	Assistant to the Chancellor Frank Reyes, M.A.
Executive District Director, Distributed Education & Technology Services Glen Kuck, Ed.D.		

CALENDAR OF IMPORTANT DATES, FALL 2005

Late Registration

August 22	First eight-week session
August 29	Full semester courses
September 27-28	Thirteen-week session
October 17-18	Second nine-week session

Webcode Sticker/Instructor signature required

Last Day to Withdraw without "W"

August 22	First eight-week session
August 29	Full semester courses
September 27-28	Thirteen-week session
October 17-18	Second nine-week session

Last Day to File Credit/No Credit Grading Petition

August 22	First eight-week session
September 15	Full semester courses
October 3	Thirteen-week session
October 17	Second nine-week session

Refunds – Last Day to Drop for a Refund

August 26	Full semester courses
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Contact Admissions & Records for all other terms

Last Day to Drop with "W"

August 22	First eight-week session
November 21	Full semester courses
September 27-28	Thirteen-week session
October 17-18	Second nine-week session

Holidays and Deadlines

September 5	Labor Day – college closed
October 1	Last day to petition for Fall graduation
November 11	Veteran's Day – college closed
November 24, 25, 26	Thanksgiving Recess – college closed
December 12-17	Final Exams
December 17	Last day of Fall semester
December 23	Fall semester grades due
December 24-January 2	College Closed

Inasmuch as the California Education Code prescribes that add and drop dates be course specific, depending upon a number of factors, there may, on occasion be slight inconsistencies in printed and programmed dates. Such inconsistencies should they occur, may be dealt with on a case-by-case basis.

All other deadlines – For all refund(s) and "W" dates not specifically noted above (short-term classes), the following will apply: **for refunds**, students must drop before 10% of the instructional days have passed. In order not to receive a "W" for a class, students must drop before 30% of the instructional days have passed. Students dropping after 30% of the instructional days have passed will receive a "W".